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NEHDC

**North Eastern
Handicrafts and Handlooms
Development Corporation**

**REQUEST FOR PROPOSAL (RFP)
FOR
SELECTION OF "EVENT MANAGEMENT
FIRMS/AGENCIES/ORGANIZATIONS" FOR
ORGANIZING A MEGA EVENT "1st EDITION
ASHTALAKSHMI MAHOTSAV" AT BHARAT
MANDAPAM, NEW DELHI**

प्रबंध निर्देशक
Managing Director
पूर्वोत्तर हस्तशिल्प और हथकरघा विकास निगम लिमिटेड
North Eastern Handicrafts & Handlooms
Development Corporation Ltd.
(भारत सरकार का उद्यम)
(A Govt. of India Enterprise)
डोनर मंत्रालय, भारत सरकार के अधीन
Under the Ministry of DoNER, Government of India

Request For Proposal (RFP)

North Eastern Handicrafts and Handlooms Development Corporation Limited (NEHHDC) invites Request for Proposal (RFP) under two bid system i.e (a) Technical bid (b) Price Bid through CPPP portal for selection of "Event Management Firms/Agencies/Organizations" for organizing a mega event "1st EDITION ASHTALAKSHMI MAHOTSAV" at Bharat Mandapam, New Delhi to be organized by North Eastern Handicrafts and Handlooms Development Corporation Limited (NEHHDC). Eligible and interested party may submit their "Proposal" with requisite documents. For details visit: www.nehhdc.com/www.eprocure.gov.in

The Schedule of RFP:

1	RFP No	HHDC/DOBD/Ashtalaxmi-Mahotsav 2024/56
2	Description of Service	Request for Proposal (RFP) for selection of Event Management Firms/Agencies/Organizations" for organizing a mega event "1 st EDITION ASHTALAKSHMI MAHOTSAV" at Bharat Mandapam, New Delhi
3	Scope of Work	The Event Management Firm/Agency/Organization shall be responsible for providing end to end services as mentioned in "Scope of work" & managing the whole event "1 st EDITION ASHTALAKSHMI MAHOTSAV" at Bharat Mandapam, New Delhi till successful completion of the event.
5	Date of issue/download of RFP	04.11.2024
	Date of pre-bid meeting	08.11.2024
	Venue of Pre -Bid Meeting	Online Mode (Through VC). VC link will be provided in the official website of NEHHDC (www.nehhdc.com).
6	Last Date and Time for Receiving of RFP	18.11.2024
7	Time and Date of opening of RFP	19.11.2024
8	Date and Time of Result	After Completion of Scrutiny.
9	Bid Validity Period	Twenty (20) working days from the last date of bid submission
9	Submission of RFP	Through CPPP portal only.
10	Subject Line for Submission of Proposal	Request for Proposal (RFP) for selection of "Event Management Firms/Agencies/Organizations" for organizing a mega event "1 st EDITION ASHTALAKSHMI MAHOTSAV" at Bharat Mandapam, New Delhi.
11	Website for Downloading the RFP	1. (www.nehhdc.com) 2. (www.eprocure.gov.in)



Managing Director

North Eastern Handicrafts and Handlooms Development Corporation Limited (NEHHDC)

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About North-Eastern Handicrafts and handloom Development Corporation (NEHHDC):

North Eastern Handicrafts and Handlooms Development Corporation (NEHHDC), incorporated in 1977 is an organization that attempts to develop and promote the indigenous crafts of the region by connecting craftsmen to prospective markets and consumers and generating economic, cultural, and social opportunities for creators while adding cultural value for consumers. The corporation is under the administrative control of the Ministry of Development of North Eastern Region (DoNER), Government of India.

It offers a range of products from all the eight North Eastern states namely Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim, and Tripura. The organization procures handicrafts and handlooms from artisans and weavers across the region and retails the same through its chain of "Purbashree" Emporia located at Shillong, Guwahati, Kolkata, New Delhi, Bangalore, and a Sales Promotion Office at Chennai. Moreover, it promotes the products at various national and international markets through exhibitions and trade fairs. The Corporation also conducts training programmes and seminars for skill and knowledge upgradation of the artisans and weavers.

Vison, Mission & Objectives:

Vision:

To improve the quality of life of artisans, weavers, and entrepreneurs by increasing dem/and for Northeast handicrafts and handloom products in the national and international markets.

Mission:

- Collaborate with artisans, weavers, and entrepreneurs to produce quality handicraft and handloom products through design, technical and skill interventions
- Procure their products at a fair price and market them
- Help them find markets for their products in the country and abroad.

Objectives:

- Providing financial, technical, and other assistance to craftsmen, weavers, co-operatives, and other establishments
- Establish, operate, and promote Sales Centers, like emporia, showrooms, publicity offices and exhibition cells for improving accessibility of the goods
- Organise production through co-operatives, artisans, or its own production centers
- Promote and operate schemes for development of handicrafts, handlooms, and allied products
- Establish production centers for those craft industries where the demand is growing

I. Background of the Project – Astha Lakshmi Mahotsav:

Astha Lakshmi Mahotsav is envisaged to be an annual event to commercially showcase crafts, art, and culture and an amalgam of the diversity of the North eastern region. The event will allow people to indulge in shopping, recognizing authentic traditional handicrafts, handlooms, agricultural goods, and tourism, as well as plunging into the delicious cuisine of the North East in a cosmopolitan manner.

"*Astha Lakshmi Mahotsav*" will commence to promote Northeast in the Tier-I cities of India and outside India in the times to come and NEHHDC would be the designated Agency. Conducting "*Asthalakshmi Mahotsav*" in different locations can be viewed as a platform to promote the region for overall development of the economy.

Objectives –

- Brand Building of North East
- Generate awareness of NER Crafts
- Promote Heritage & Cultural Awareness
- Socio-Economic Development of artisans and weavers
- Industry and sector development
- Investment Promotion
- Skill Development of artisans and weavers
- Promote Craft Tourism

Goal of the Project –

To create a platform to bring all the attributes of Northeast India under one umbrella and to build North East brand proximity.

Here are some reasons why Northeast India should have brand proximity:

Unique Identity: Northeast India is known for its rich cultural heritage, biodiversity, and natural resources. By creating brand proximity with its products, the region can showcase its unique identity and cultural heritage to a wider audience. This can help to promote tourism, create employment opportunities, and contribute to economic growth.

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Quality Assurance: Brand proximity can help to assure consumers of the quality and authenticity of the products. By associating a product with its geographical origin, consumers can be assured that they are getting a genuine and high-quality product that is made using traditional techniques and local materials.

Market Differentiation: Brand proximity can help Northeast India's products to stand out in the market and differentiate them from other similar products. This can help to create a loyal customer base and increase the demand for the products.

Economic Growth: By creating brand proximity with its products, Northeast India can contribute to economic growth in the region. The promotion of local products can create new employment opportunities, support local businesses, and contribute to sustainable economic growth.

- To encourage sales, networking, Market research, securing repeat business, and upselling for additional business to NER.
- To gather competitive intelligence amongst the artisans, weavers and entrepreneurs of NER.
- To connect NER with the Niche Market. Meeting the niche market can help Northeast India's handicrafts and textiles to add value to their products. By targeting niche markets such as eco-friendly or sustainable products, high-end fashion or home décor, the region can command a premium price and generate higher revenue for the artisans and entrepreneurs.

A. General Conditions

1. North Eastern Handicrafts and Handlooms Corporation Limited invites "Request for Proposal (RFP)" from experienced, competent and reputed Event Management Firms/Agencies/Organizations" for organizing a mega event "1st EDITION ASHTALAKSHMI MAHOTSAV" at Bharat Mandapam, New Delhi to be organized by North Eastern Handicrafts and Handlooms Corporation Limited, Guwahati, Assam.
2. The tender documents can be downloaded from the website of North Eastern Handicrafts and Handlooms Corporation Limited & CPPP portal.
3. Online tenders addressed to **Managing Director (MD), North Eastern Handicrafts and Handlooms Corporation Limited, Guwahati, Assam** must be submitted through CPP portal only **on or before 14.11.2024**.
4. The tenders shall be submitted in the following manner and shall contain details / documents as listed below:
 - i. Forwarding letter on the letter head of the bidder.
 - ii. A complete set of the tender documents along-with all other supporting documents duly filled and signed by the bidder with the official seal of the organization/firm/agency etc.
 - iii. In case the Bid being submitted by a firm or agency it must be signed by each partner thereof or in the event of the absence of any partner, it must be signed on his behalf by a person holding a power of attorney authorizing him to do so or in the case of a company, the Bid be signed in the manner laid down in the said Company's Article of the Association. The signatures on the Bid will be deemed to be the authorized signatures.
 - iv. An Index page showing contents/annexure & page no. should be annexed first followed by relevant documents with proper page numbering & signed by the owner of the firm or his Authorized Signatory as token of acceptance of Terms & Conditions. In case the Bid are signed by any Authorized signatory, a copy of the power of attorney/ authorization letter (in company's letter head) is to be enclosed along with Bid
 - v. It shall be ensured that every page of Bid document is dully numbered and signed with seal of the bidder without any cutting and over writing.
 - vi. If the space in the proforma (Annexure-II) is insufficient for furnishingfull details, such information may be supplemented on the separate sheets of paper, stating therein the part of the proforma and serial number and page number. Separate sheets shall be used for each part.
5. Falsification/suppression of information shall lead to disqualification of the bidder / cancellation of contract even after award of work during the currency of the contract.
6. Bidder shall ensure submission of complete information / documents at the first instance itself. North Eastern Handicrafts and Handlooms Corporation Limited reserves the right to complete the evaluation based on the details furnished by the bidders without seeking any subsequent additional information. Bids not in compliance with tender conditions or with incomplete information / documents are liable for rejection.
7. Tenders received after the prescribed time and date will not be considered.

8. Conditional tenders will not be accepted and will be summarily rejected.
9. North Eastern Handicrafts and Handlooms Corporation Limited reserves the right to reject any or all of the tenders received without assigning any reason thereof.

B. Requisite eligibility documents:

The Party should furnish the following documents along with the Proposal:

1. Name and Postal address, the Firms/Agencies/Organizations
2. It must be a legally constituted Proprietary firm/Partnership firm/ Limited Company/Corporate Body, who possess the required licenses, registrations etc., as per law with prior validity at least for 12 months from the date of the submission of proposal. Such start-ups which were operationalized less than 12 months prior to submission of proposal are exempted for the time period criteria, however they have to compulsorily submit all requisite documents from the date of their incorporation.
3. Article of memorandum of association or partnership deed or affidavit of the sole proprietorship deed as the case may be.
4. Copy of valid up to date Trade License specific to the job.
5. Copy of the GST registration certificate
6. Photocopy of I.T PAN card (In the name of firm/proprietor/partners etc)
7. Details of Bidder' experience (credentials) as per the format provided in Tech Form- 1
8. Non-Black Listed certificate (Self Signature in the form of declaration)

All the copies of documents should be self-attested by the bidder with full signature.

C. Eligibility Criteria of the participating bidders:

Sl. No.	Basic Requirement	PQTQ criteria	Supporting Documents
1	Legal Entity	The Bidder shall be a legally registered entity in India and shall have been in operation for at least ten years.	Certificate of Incorporation /Certificate of Registration or similar legal document.
2	Financial Turnover	Average annual turnover of the bidder shall be at least Rs 5 Cr in India during last three financial years i.e. for the year ending March 31, 2021-22, 2022-23, and 2023-24 as per audited financial statements and with a positive net worth.	CA Certificate along with UDIN clearly defining the turnover along with Audited Financial Statements (Balance sheet & Profit & Loss statement) and ITR Return


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3	Bidders Experience	<p>The Bidder must have undertaken at-least 2 (Two) assignment(s) of a value not less than Rs. 5 Crores each, of organizing large events in last 3 financial years and must have undertaken for any of the following:</p> <p>a) State or Central Government OR b) State or Central PSU OR c) Public Sector Banks. d) Large Corporates or MNCs</p>	<p>Work orders/ Agreements/Purchase Order + Certificates from the client.</p> <p>Note: a) Work orders/ Agreements/Purchase Order/Client Certificate should clearly define the value of the order. b) Project details to be enclosed as per Tech Form 1</p>
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D. Specific Terms and conditions

1. An Index page showing contents/annexure & page no. should be annexed first followed by relevant documents with proper page numbering & signed by the owner of the firm or his Authorized Signatory as token of acceptance of Terms & Conditions. In case the Bid is signed by the Authorized signatory, a copy of the power of attorney/ authorization may be enclosed along with Bid.
2. The bidder must ensure that the conditions laid down for submission of offers are complete and correctly filled. Over writing bids will be treated as cancelled.
3. Any changes/modification with respect to this RFP will be duly notified in our official website/ CPP portal.
4. It shall be ensured that every page of RFP document is duly numbered and signed with seal of the bidder without any cutting and over writing.
5. North Eastern Handicrafts and Handlooms Corporation Limited will have the option to terminate the contract if the contractor commits the breach of any of the conditions confined in this RFP and fails to render the services to its satisfaction and is also entitled to recover any losses from the bills as submitted to NEHHDC.
6. The participating bidders will be required to deposit an amount of Rupees 500000/- (Five Lakhs) in the form of EMD amount by depositing the same in the bank details as provided below. However, in this regard MSME, MSE and the firms as mentioned in point 7.3 under Chapter 7 of DPS guidelines are exempted from depositing the EMD amount.

Sl No.	Bank Account Details:	
01	Name of the Bank	State Bank of India
02	Branch Name of the Bank	Garchuk
03	Account Number	10566982760
03	IFSC code of the Bank	SBIN0005240
04	MICR code of the Bank	781002034

7. The EMD amount of the unsuccessful bidder will be returned to their respective bank accounts, the bank details of which is required to be provided by each & every Bidder in a separate sheet and should be properly indexed mentioning the page number where it is provided. NEHHDC will not be liable to refund the EMD of the unsuccessful bidders, if the same is not submitted along-with the tender documents with proper indexing. NEHHDC will not also not be liable for any wrong payment in the form EMD refund, if the bank details are not submitted correctly along-with the tender documents.
8. The participating bidders must submit supporting documentary proof of submission of amount equivalent to EMD amount in NEHHDC bank account through online mode and it should be clearly indexed showing the page number as incorporated at the time of submission of tender document.
9. The security deposit may be adjusted with the EMD amount of successful bidder. In such a case, the EMD money of the successful bidder will be treated as Security Deposit and the successful

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- bidder will have to deposit balance amount by means of a Demand Draft from scheduled bank drawn in favour of "**North Eastern Handicrafts and Handlooms Corporation Limited**" payable at Guwahati. NEHHDC is not responsible/accountable for any commission amount deducted by Bank for the purpose of issuance of Bank draft or any other similar documents.
10. The successful bidder will be required to deposit the amount of security deposit in the form of Performance Bank Guarantee (PBG) or Demand Draft in favor of North Eastern Handicrafts and Handlooms Development Corporation Limited payable at Guwahati within 07 (seven) days from the date of acceptance of offer towards security deposit for due performance of the contract. The total security deposit of Rupees 35,00,000/- (Thirty-Five Lakhs) only in the form of Performance Bank Guarantee (PBG)/Demand Draft shall be refundable within 60 days after the expiry of the contract subject to successful completion of the work as per the "Scope of Work". (As per DoE Office Memorandum no. F.1/2/2023-PPD dated 01.01.2024) The contract order shall automatically become null & void and EMD will stand forfeited on the contracting firm if it fails to deposit the amount as above within the specified time limit
 11. EMD of the unsuccessful bidder to their respective bank accounts will be returned after finalization of the tender.
 12. If the successful bidder fails, in course of the contract period, to comply with the terms and conditions of the Agreement/contract, the security deposit may be forfeited in full or in part as decided by the Competent Authority.
 13. No escalation in rates on any account will be permitted during the contract period.
 14. Applicable taxes will be deducted at source at the time of settlement of bills. All bills must be submitted inclusive of all applicable taxes.
 15. The contractor shall comply with the legal bindings required to carry out the requisite works and shall obtain the necessary licenses and permits at his/her own cost.
 16. In case of any labor problems related to the workmen staff of the Contractor, the same will be settled at the contractor's end only.
 17. It will be the contractor's responsibility to ensure that the obligations under the terms of this contract are duly performed and observed.
 18. The contractor agrees not to use the Trademark and or trade name of North Eastern Handicrafts and Handlooms Corporation Limited or letterhead of North Eastern Handicrafts and Handlooms Corporation Limited nor will the contractor hold himself as an agent of North Eastern Handicrafts and Handlooms Corporation Limited.
 19. The contractor shall not use North Eastern Handicrafts and Handlooms Corporation Limited address on his letter-head/ stationery for purposes of Registration with any Government/Local Body or any other organization or person and no tenancy shall be created by the presence of his workmen/employee on North Eastern Handicrafts and Handlooms Corporation Limited premises.
 20. The employees engaged by the contractor shall be of trained and experienced people having good health, character, well behaved; obedient and skillful in their tasks.
 21. The Contractor shall ensure that they observe cleanliness/obedience/punctuality during their hours of service.
 22. The Contractor shall remove any employee immediately without any cross question who in the opinion of North Eastern Handicrafts and Handlooms Corporation Limited is guilty of misconduct, or is in any manner unfit or unsuitable for service.
 23. The Contractor shall ensure that none of his personnel on duty is inebriated state or consume drugs, prohibited substances, smoke, gutkha etc., while on duty at North Eastern Handicrafts and Handlooms Corporation Limited premises or the designated premise for which this RFP is floated.
 24. Track record of bidder should be clean and should not have any involvement in illegal activities or financial frauds. There should not be any case with the Police/Court/Regulatory authorities against the bidder.
 25. **Any dispute arising out of the contract will be settled under Guwahati Jurisdiction.**

E. Scope of Work:

Pre-event responsibilities

- Conceptualize the event plan and deliverables based on the venue and NEHHDC's requirements and maintain a universal theme for all aspects of the event execution in line with the vision for the event.

North Eastern Handicrafts and Handlooms Development Corporation Limited
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- Assist NEHHDC in designing the event flow which would include the inaugural ceremony, exhibitions, fashion show, seminars, interactive sessions, lectures, demonstrations, panel discussions, investor round table, closing ceremony, and cultural programs, etc.
- Create the event execution plan for executing the event indicating specific timelines with the milestones along with detailed specifications of works to be carried out.
- Supporting NEHHDC in designing the invitation documents for different categories of invitees

During event responsibilities

SCOPE OF WORK - ALM 2024		
SL.NO.	PARTICULARS	
INSIDE BHARAT MANDAPAM		
1	Tech Rider for Auditorium 2 Stage Performance at inauguration Attached as Annexure IV (Sunita Bhuyan)	
2	<p>A. <u>Embellishment, Arrangement & Management of the Auditorium 2 for Opening Ceremony (PM of India is expected as the chief guest)</u></p> <p>B. <u>Technical Seession (2 Days) at Meeting Hall No. 6</u></p> <ul style="list-style-type: none"> • Management, arrangement & branding of the 8 different sessions • 65inch LEDs – 2 Nos • Registration Desk with stationery & manpower– 2Nos. • Stage Sitting Capacity of 9 Persons with Dias Decoration (VVIPs & VIPs standard) • 1st Row VIP Seating arrangements – 20 Nos. of Sofa • Standard sitting capacity of 100 people <p>C. <u>Investment Round Table (7th December 2024) at Meeting Hall No.7</u></p> <ul style="list-style-type: none"> • Round Table – 35 Nos. • Sitting capacity – 150 Persons • Management, arrangement & branding of the 8 • 65inch LEDs – 2 No.s • Registration Desk with stationery & manpower– 2Nos. • Stage set up • Management, arrangement & branding of the investment round table. <p>D. <u>Buyer-Seller Meet (8th December 2024) at Meeting Hall No.7</u></p> <ul style="list-style-type: none"> • Seller Display Table : 54 Nos. • Seller Sitting Capacity : 54 Nos. • Buyer Sitting Capacity : 40 Nos • 65inch LEDs – 2 No.s • Registration Desk with stationery & manpower– 2Nos. • Stage set up. • Management, arrangement & branding of the buyer seller meet 	
3	Manpower for Auditorium 2, Meeting Hall 6 & 7 (Includes Backstage technical, security personnels & Housekeeping)	35 Persons in total
INSIDE HALL NO.14		
1	Construction of LED Thematic Gate/Entrance (Consist of Video & Content to be run in LEDs)	30 ft x 30 ft (In pre functional Area)
2	Construction of Ashtalakshmi Logo 3D installation (Rotating) visit www.ashtalakshimahotsav.com for reference	10ft x 6ft (In pre functional area)
3	Construction of Thematic Walls in pre functional areas	15ft x 15 ft
4	8 State Robots (Referred as Ashta Robot, depicting a young girl, an interactive robot to formulate meet & greet of guests at the pre function area, setting the tone for a modern and innovative event experience.)	8 No.s
5	Agenda LED Wall	12 ft x 12 ft
6	Digital Cultural Mirror (The AR filter will allow attendees to see themselves instantly dressed in vibrant	3 Nos.

	<p>traditional Northeast attire as they walk by, offering an immersive and interactive way to experience the region's rich cultural heritage.)</p>	
7	<p><u>Construction of 8 Thematic State Pavilions</u></p> <ul style="list-style-type: none"> • Pavilion Theme of Assam – Rang Ghar • Pavilion Theme of Arunachal Pradesh – Tawang Gateway with Monpa Tribe essence • Pavilion Theme of Manipur – Kangla Fort • Pavilion Theme of Sikkim - Namgyal Institute of Tibetology with Buddhist heritage essence • Pavilion Theme of Nagaland – Naga Mourung • Pavilion Theme of Meghalaya – Mawsmai Caves • Pavilion Theme of Tripura – Ujjainta Palace • Pavilion Theme of Mizoram – Mizo House <p>Each State Pavilion interiors will include:</p> <ul style="list-style-type: none"> • 150 Product Décor Racks • Sufficient Hangers • Safety Storage Provision with locker facility. • 30 Chairs • 30 Counter Tables • 1 Live Demo Platform • LED Screen <p>Disclaimer : No octonorm Set up.</p>	<p>140 sqm (Each State Pavilion)</p> <p>30 Participants to accommodate in each pavilion</p>
8	<p><u>Construction of GI Pavilion</u> (Includes</p> <ul style="list-style-type: none"> • -Product Display Provision for 33 Products, • -7 Handloom Live-Demo Platform, • -1 Digital Interactive virtual Book with LED • -Other theme-based beautification with GI Product Content. <p>Disclaimer : No octonorm Set up.</p>	<p>100 sqm area</p>
9	<p><u>Construction of Muga Silk Pavilion (Includes</u></p> <ul style="list-style-type: none"> • 20 product display Wooden Racks • 20 mannequins • 1 Digital Interactive virtual Book with LED • Other theme-based beautification with Muga Silk • Premium Wooden Sofa Set • 1 live demo platform (to set up a Handloom) <p>Disclaimer : No octonorm Set up.</p>	<p>60 sqm area</p>
10	<p><u>Construction of Eri Silk Pavilion (Includes</u></p> <ul style="list-style-type: none"> • 20 product wooden display Racks • 40 mannequins • 1 Digital Interactive virtual Book with LED • Other themed based beautification • 1 Live Demo platform (To set up Handloom) • 1 Live Demo platform (To showcase Natural Dyeing) <p>Disclaimer : No octonorm Set up.</p>	<p>80 sqm area</p>
11	<p><u>Agro/Organic Product experience set up for 8 Participants</u></p> <p>Each Participant/Stall will include:</p> <ul style="list-style-type: none"> • 5 product display Wooden Racks • One Induction for Live Cooking • Theme based Decoration • 1 Chair & 1 Table <p>Disclaimer : No octonorm Set up.</p>	<p>60 sqm area (8 Stalls)</p>

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(Assam, India)

12	Open Gallery for showcasing of NER Postal Stamps	6 sqm area wall
13	<u>VIP Lounge with all the standard amenities</u> <ul style="list-style-type: none"> Sofa Sets – 8 Nos. Theme based beautification LED – 3 No.s <p>Disclaimer : No octonorm Set up.</p>	38 sqm
14	<u>Meeting Lounge with all the standard amenities</u> <ul style="list-style-type: none"> Sofa sets – 5 Nos. Theme based beautification LED – 1 No. 	30 sqm
15	Tourism Gallery Walls for AR-VR Experience	30 ft x 10ft Wall with 8 LEDS
16	<u>Digital AR Booth</u> (Where attendees can scan each of the eight states using their mobile phones, embarking on an immersive AR journey exploring the unique culture and landscapes of each state)	40 sqm area
17	<u>Construction of Stage :</u> <ul style="list-style-type: none"> Special entries created using bamboos and hay that will create one-of-a-kind experience when models/ artists/ dignitaries walk out of them during the fashion show segment, cultural performances and addresses. Multiple LED Backdrop (Along with Content for Screening at LED) – 5 LED Screens Standard Podium Stairs to the stage from front Other thematic beautification 	25Ft x 18 ft
18	Fashion Show, runway, LED Backdrop, Sound, Lighting, Green Rooms)	Tech rider attached in Annexure - V
19	Sitting capacity in front of the Performing Stage	500 seating capacity
20	Bands Techrider for Stage in Hall No.14	Annexure – VI (Shillong Choir) Annexure – VII (ImnainlaJamir) Annexure – VIII (Sofiyam) Annexure- IX(Featherhead Houkui)
21	Backstage support staff throughout event	30 Persons
22	Layout of Carpet in Hall No.14	7000 sqm area
23	Support Staff at Hall NO.14 throughout the event (Includes Carpenter, Technical, Electricians, Housekeeping & Security)	Minimum 100 in Total
OUTSIDE HALL NO.14		
1	<u>FOOD COURT AREA</u> Construction of 8 states thematic Food stalls with sitting capacity & display arrangement for 8 Participants	200 Sqm area in total including sitting area
2	Sitting arrangements in Food Court	Sitting capacity for 60 persons & standing high top table arrangements for 40 persons
3	Event Hoardings within Pragati Maidan premises including installation	10 No.s (Size 15ft x 15ft)
4	Event Parking Panels with Pragati Maidan Premises including management of the same	10No.s (7 ft x 4 ft)
5	Pre Registration Booths (10 sqm)	3 Nos. in Gate No.7 3 Nos. in Gate No.10 At ITPO
STATIONARY		
1	Printing of Vehicle passes	500 Nos
2	Printing of Artisans, Officials & Other participants lcards	800 Nos
PROTOCOL SUPPORT IN COLLABORATION WITH ITPO		
1	Necessary Local Police Station Permissions	

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 Managing Director
 पूर्वी उत्तर प्रदेश विकास निगम लिमिटेड
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 (भारत सरकार की कंपनी)
 (A Govt. of India Enterprise)
 कक्षा संख्या, 10, प्रगति मैदान, नई दिल्ली
 Box No. 10, Pragati Maidan, New Delhi

2	Necessary Fire Department Approvals
3	Health Trade Licence issued by MDC

*Measurement of Dimensions may be subject to minor modifications which may be taken into considered at the time of submission of bid

Post Event Responsibilities:

1. Submission of detailed Completion Report
2. Impact Study / Assessment
3. Photography & Videography of the whole event
4. Submission of Bills along-with all supporting documents duly signed & authenticated.

F. Selection Criteria

i) Based on the proposal as received by North Eastern Handlooms & Handicrafts Corporation Limited (NEHHDC), it will select the most appropriate/eligible and deserving vendor in line with the requirement and suitability of NEHHDC. The selection criteria for selection of the vendor will be done on the basis of Least Cost Basis Method (LCB) of tendering. The participating bidders have to quote a single rate for the whole work as mentioned in the "Scope of Work" and the L1 bidder will be shortlisted on the basis of single Lowest Quoted Rate as offered by the bidders.

If for some reason, L1 bidder withdraw themselves from carrying out the work as mentioned in the scope of work, then L2 bidder will be offered the said work at L1 price and so on & so forth.

In the first stage of evaluation process, only **Technical Bid** of the bidders will be opened. Those bidders satisfying the technical requirements as determined by NEHHDC and accepting the terms and conditions of these documents shall be short-listed. The decision in this regard will be at the sole discretion of NEHHDC. **Under Technical Evaluation the bidder satisfying all the conditions/submission of documents as mentioned in Point "B" and Point "C" as mentioned in this tender document will only be considered as technically qualified.**

Under the second stage of evaluation process, **Price Bid** of only those bidders who have been short-listed earlier in first stage (Technical Evaluation) will be opened.

ii) **Financial Bid: Financial Bid (Price Quoted) will be on Lumpsum amount of the whole work/project including all applicable taxes.**

G. Payment terms:

Sl No.	Particulars	Milestones	Interval of Payment
01	5 % of the Total Contract Value as mobilization Expenses.	Mobilization advance with Work Order	1 st instalment
02	20 % of the Total Contract Value as running expenses.	Approval of all the creative, ideas. Ready to roll	2 nd instalment
03	45 % of the total Contract Value as running expenses.	Before starting the venue, branding and set up	3 rd instalment
04	30 % of the Total Contract Value as final bill settlement.	After submission and scrutiny of final bills and completion report along with supporting certified bills, photography and videography etc.	4 th instalment

The payment of instalment as mentioned in the above table is subject to submission of detailed report along-with photos (Videos, if required) by the vendor to NEHHDC.

H. Duration

The duration of the assignment will be till successful completion of the event, tentatively 09.12.2024.

I. Reporting

प्रबंध निदेशक
 Managing Director
 North Eastern Handlooms & Handicrafts Corporation Ltd.
 (A Government of India Enterprise)
 (भारत सरकार का उद्योग)

File No.: HHDC/DOBD/Ashtalaxmi-Mahotsav 2024/56

The agency will work closely with the concerned officers/officials of NEHHDC and report to NEHHDC on the assignment.

J. Copyright

All materials and data from the engagement will be the sole property of the NEHHDC.

I/We have read the above terms and conditions and are acceptable to me/us.

Signature of the authorized person

Name of the signatory

(In block capital letters):

Status of the signatory i.e. proprietor/partner:

Date:



प्रबंध निर्देशक
Managing Director
पूर्वोत्तर हस्तशिल्प और हथकरघा विकास निगम लिमिटेड
North Eastern Handicrafts & Handlooms
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(A Govt. of India Enterprise)
डोनर मंत्रालय, भारत सरकार के अधीन
Under the Ministry of DoNER, Government of India

Annexure - I

Forwarding Letter

(To be submitted on bidder's letterhead)

No.:

Date:

To
The Managing Director
North Eastern Handicrafts and Handlooms Corporation Limited

Sub: Submission of Proposal in response to Ashtalaxmi - Mahotsav 2024

Dear Sir/Madam,

1. This has reference to your RFP notice for selection of "Event Management Firms/Agencies/Organizations" for organizing a mega event "1st EDITION ASHTALAKSHMI MAHOTSAV" at Bharat Mandapam, New Delhi through CPPP portal organized by North Eastern Handicrafts and Handlooms Corporation Limited. We have examined the tender document and thoroughly understood its nature/scope of work and terms & conditions.
2. I/we undertake to offer my/our services in conformity with scope/nature of work and the terms and conditions set out in the tender document. I/We confirm that the tender submitted by me/ us is confirming to all the terms and conditions mentioned in the tender document.
3. I/We are enclosing application along with required documents in the prescribed proforma as mentioned in tender document.
4. I/We agree that our tender remain valid for acceptance by North Eastern Handicrafts and Handlooms Corporation Limited till the completion of the work from the date of opening of the RFP or till the date of finalization of tender, whichever is earlier.
5. I / We, do hereby declare that there is no case with the Police/Court/Regulatory authorities against me/ us. Also, I/We have not been suspended / delisted / blacklisted by any organization for any reason. I/We also certify that either our firm or any of the partners are not involved in any scam or disciplinary proceedings settled or pending adjudication.
6. I/We certify that all the information furnished by me/us is true to the best of my/our knowledge. I have no objection to North Eastern Handicrafts and Handlooms Corporation Limited verifying any or all the information furnished in this document with the concerned authorities, if necessary.
7. I/We understand that North Eastern Handicrafts and Handlooms Corporation Limited reserves the right to accept or reject any or all the tenders in full or in part without assigning any reason there for.

Yours faithfully,


(Signature and Name of the authorized person
of the firm/bidder with office seal)


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Check List

Sl No.	Particulars	Document type	Page No.
1	Name and Postal address of the Firms/ Agencies/ Organization		
2	Certificate of Incorporation along-with Article /Memorandum of association or partnership deed or affidavit of the sole proprietorship deed as the case may be		
3	Valid up to date Trade License		
4	Copy of the GST registration certificate		
5	Photocopy of PAN card of firm/proprietor/partners or as the case may be		
6	Bank Details		
7	Relevant Experience Certificate		
8	Average annual financial turn over (gross) duly certified by CA along-with Audited Balance Sheet and P/L Account 2021-22 2022-23 2023-24		
9	I.T. Returns of the above period mentioned at Sl.no. 8		
10	Non-Blacklist Certificate (Self Signed in the form of Declaration)		
11	Copy of Office /Registered office address		
12	Details of Bidder' experience (credentials) as per the format provided in Tech Form- 1		
13	CVs of the key experts.		
14	In case the Bid is signed by the Authorized signatory, a copy of the power of attorney/ authorization is to be enclosed along with Bid.		


(Signature and Name of the authorized person of the firm/bidder with office sea


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SELF DECLARATION BY THE PARTICIPATING BIDDER

1. I/We (Name of the Bidder) hereby declare that the information provided in the RFP form are true to the best of our knowledge and that we shall be bound by the acts duly constituted attorney.
2. I / We also hereby declare that all matters related to this RFP, under North Eastern Handicrafts and Handlooms Corporation Limited shall be treated as confidential and no information shall be passed on to any unauthorized person without written permission from the competent authority.
3. Mr./Ms..... whose signature is appearing below, is/ are the authorized representative(s)of the firm.
4. I/We also undertake the responsibility to communicate all subsequent charges in the constitution or working of firm, affecting the accuracy of the facts, stated above.
5. I/We have read and understood all the "terms and Conditions" of the RFP as mentioned in the document and consciously to abide by them.

Signature of Proprietor(s)/Partners
Seal of the Firm


प्रबंध निर्देशक
Managing Director
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Tech Form 1- Bidder's Experience

S.no	Project/Assignment Name	Client Name	Key activities and deliverables	Project Duration		Value of assignment/project
				From	To	

* Please attach copy of work orders / completion certificates as proof

Please provide different tables for:

- Experience of undertaking aimed at skill and entrepreneurship development for artisans/microentrepreneurs at cluster/district level for state/central government or government agencies, involving providing knowledge support for similar kind of events/exhibitions
- Presence and Experience in NER: Experience of undertaking skill and livelihood related projects with state government/multilateral agencies in the North Eastern Region

Signature of Proprietor(s)/Partners
Seal of the Firm


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 Managing Director
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Annexure-IV

**Below are the tech rider required at the stage for the Symphony of
Ashtalakshmi for the opening of the festival on 6th Dec at Pragati Maidan -
New Delhi**

Total number of artists on stage: 38

Tentative stage layout: (Photo attached only for your reference) A large semi-circle with the leading artists of the states positioned A smaller semi-circle behind for the back up

Dancers 2 to max 4 at one time to take the front space on the stage during their individual sequences and exit

Tech riders:

A. Assam. Sunita Bhuyan - Conductor and performer

- 1) One long stand with SM 57 Mic for speaking and singing
- 2) One remote pick-up with jack for violin.
- 3) Rectangular table to the left
- 4) One chair without handle

4 stand mikes for Ranjit Gogoi and group instruments

B. Esther Hnamte: One long stand with SM 57 Mic for singing

C. Meghalaya: Collar singing mike + 2 stand mics for folk instruments

D. Manipur: 3 stand mikes for singing and instruments

E. Nagaland: 1 collar mike for singing and 2 stand mics

F. Mizoram: 2 collar mics for signing & 2-line outs

G. Tripura: 1 collar mic for singing and 2 stand mics

H. Arunachal: 1 collar mic for singing and 2 stand mics

I. Sikkim: 1 collar mic for singing and 2 stand mics

J. **Backup band:** Keyboards, Percussions, Tabla, and Flute


1) Tabla: 1 adjustable stand mike. SM 57/58 mic

Important - A single riser for the tabla player. It should be around 02 feet high and 3X3 feet wide depending on the size of the stage.

2) Percussions: 4 SM 57, 1 SM 58 and 1 SM 81. (he will be using Cajon and electric pad amongst others)

3) Keyboards: One DI box and SLR line out. Chair without handles

4) Flute: One SM 57 Mike with stand mike


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5) Guitars: One Line out - Chair without handles

I) Monitors, side-fills & back fills: As per the instruments and band size

J) In ear facility for artists as relevant (TBC)


K) Layout: Small semi-circle behind the large semi-circle of the performers . This spec may change as per stage size and

Percussions / Cajun Drums extreme left Next guitar

Keyboards at the centre Flute to its right

Tabla extreme right

L) Additional 10 small tables and chairs without handles will be needed for the various artists as some of them will switch between multiple instruments


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ANNEXURE - V
FASHION SHOW STAGE TECH
BIDDER

STAGE & PRODUCTION		
ITEM	QUANTITY	SIZE
Stage White Flex Top and Black Side Masking		
Ramp White Flex Top and Black Side Masking		
Steps	2	From Behind the Stage for Model Entry and Exit
Greenrooms	2	20x20ft For Male and 10x10ft for Female (Air Conditioned)
Make Up Room	1	20x20ft (Air Conditioned)
Console Platform with front/side black masking		
Black Side Masking w. Frame for Side LED Wall		
SOUND		
ITEM	QUANTITY	Note (if any)
Tops		
Subs		
Side Fill Wedges/ Monitors		
Wireless Mics	4	
Mixer		
Clearcom Setup	3 Stations with headsets	1 at Console, 1 Each at L & R side wings
EP Cable		
Cable Mats/Managers		Snake/Power Cables to console to be placed within Cable mats at Access/Emergency Doors
LIGHTING		
ITEM	QUANTITY	Note (if any)
Box Truss Structure	1	
Truss Extension w. 2 pillars	1	
PAR 64	30	
LED Par	24	
Warm White LED PAR	24	
Haze Machine (1 at each side wing)	2	
Moving Head Sharpy	24	Sharpies to have security steel cable attached to truss for extra safety
DMX Console		
Cable Mats/Managers		All power cables from Distro to Dimmer Racks/Truss to be placed within cable mat ; DMX/Power Cable to be placed inside mats at access / emergency doors till console

LED Walls		
ITEM	QUANTITY	SIZE
Primary Wall		
Side Walls		
Cable Mats/Managers		

Miscellaneous Items		
ITEM	QUANTITY	Note (if any)
Halogen Lights w. Clamps (backstage + Greenrooms)	11	3 lights to be hung from Main and side LED Wall frames for backstage lighting 2 lights per greenroom
5A Power Socket Junction Box	8	2 sockets per greenroom, 6 for Makeup Room
Banquet Tables	5	For backstage
Clothes Hanging Racks	10	6ft Racks
Makeup Mirros	10	With Bulbs
Hangers	100	
Full Length Mirrors	6	For Greenrooms

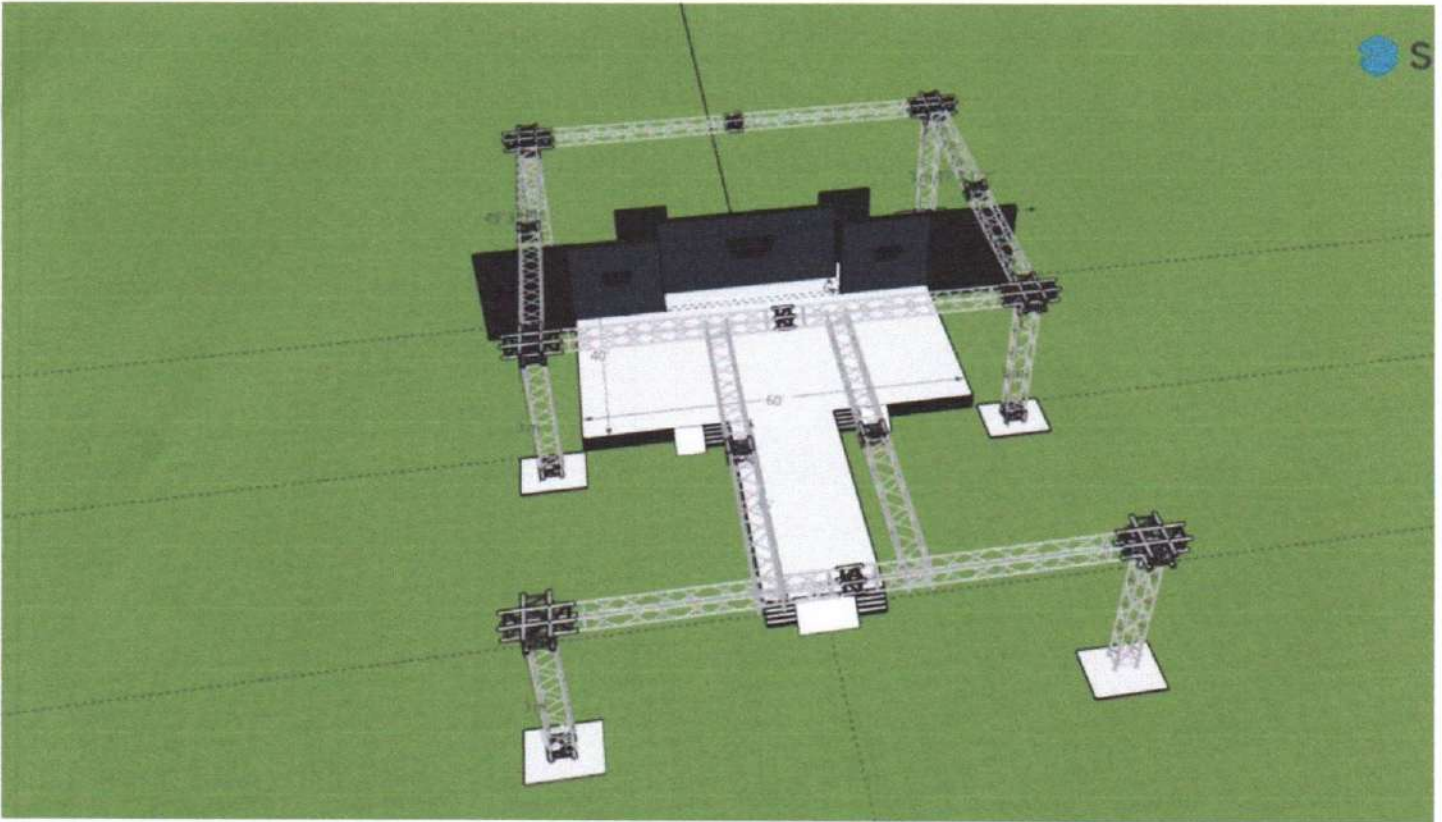
GENERATOR		
Generator		

- Power Distro/Changeover to be placed at the left back corner pillar of box truss.
- Signal and power cables between Side and Primary LED walls to be run on floor, next to stage. *Not Taped onstage surface.*
- Amps/Wireless/Dimmer Racks to be placed on Stage Left.
- Clearcoms to be set up and tested prior to rehearsal.
- All power cables from Power Distro to Racks to be placed within cable mats/managers.
- Snake/DMX/LED wall Signal & Power cables to console to be placed inside cable mats/managers at Access / Emergency doors.
- All workers are expected to have safety helmets and harnesses to comply with venue regulations for climbing at heights, especially during light focussing.



1. SUGGESTED TRUSSING STRUCTURE:

(Please note that the current trussing structure doesn't include face light and overhead lights, we would like to suggest the current stage dimensions to include the same. The truss should extend at-least 8ft from the end of the ramp from the front of the ramp)



Current Truss Layout:



Handwritten signature and text in the bottom left corner, including 'North' and 'Government of India'.

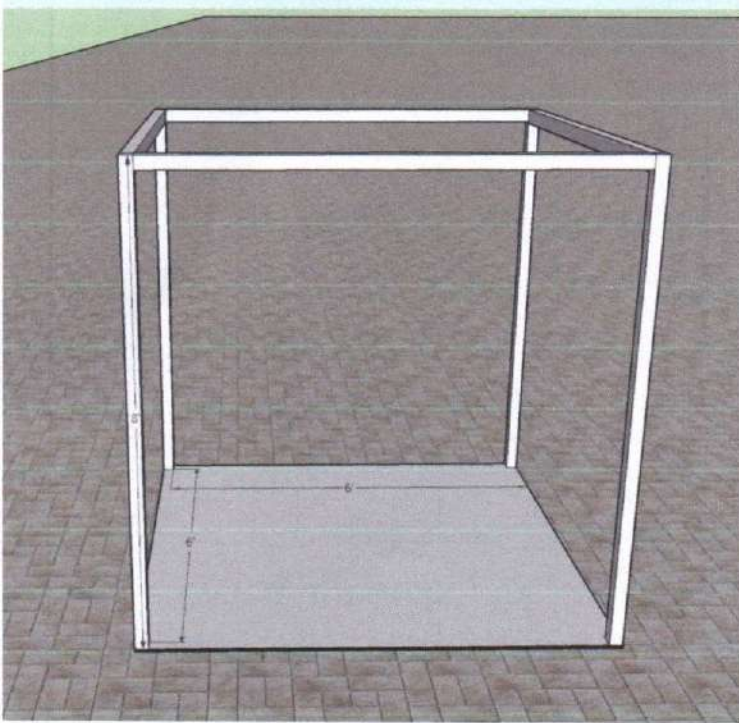
DISPLAY REQUIREMENTS:

Visual Merchandising

Mannequins: 21 Male and 21 Female (Please share available options)

STRUCTURE:

6x6ft Base - 8ft Height - All Sides to be covered with white LED Strips - 21 Nos



Ref:



Under the Ministry of

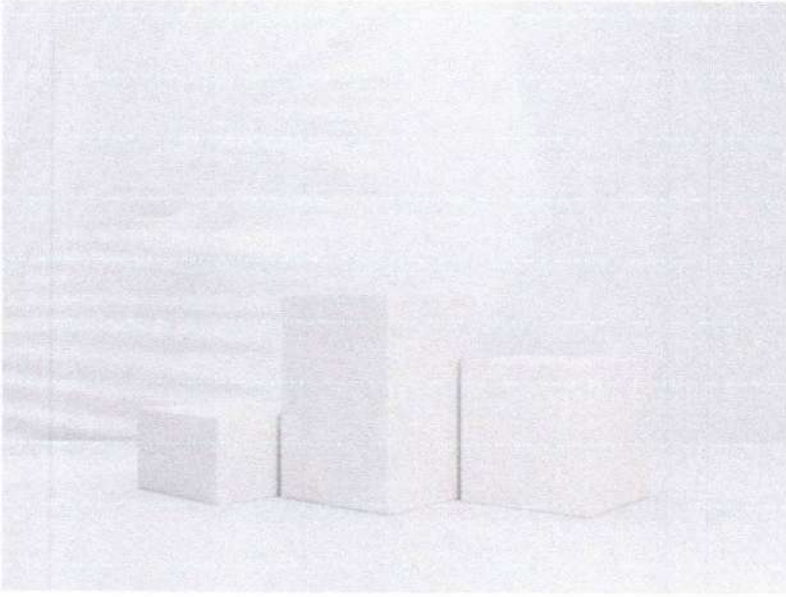
प्रबंध निदेशक
Managing Director
पूर्वोत्तर हस्तशिल्प और हथकरघा विकास निगम लिमिटेड
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Props:

15 Box - 1.5ft - 5 Units (1.5ft x 1.5ft x

1.5ft)2ft - 5 Units (2ft x 2ft x 2ft)

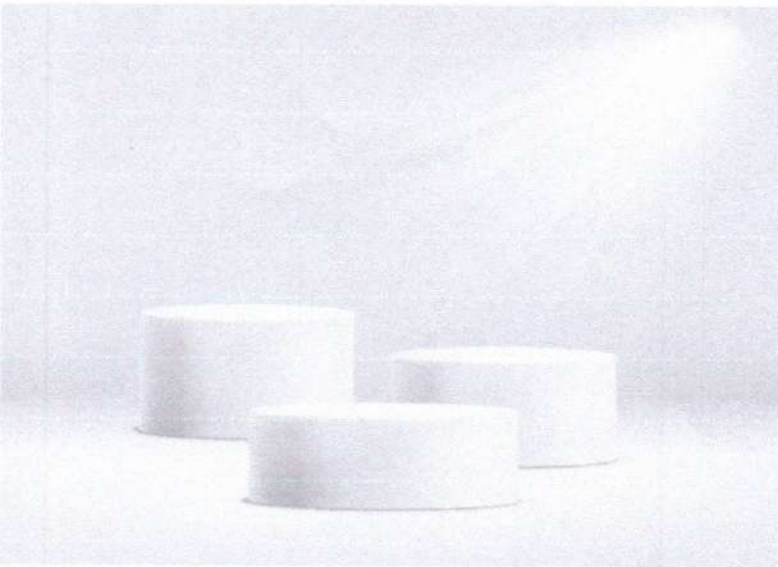
2.5ft – 5 Units (2.5ft x 2.5ft x 2.5ft)




15 Circle - 1.5ft - 5 Units (1.5ft x 1.5ft x

1.5ft)2ft - 5 Units (2ft x 2ft x 2ft)

2.5ft – 5 Units (2.5ft x 2.5ft x 2.5ft)




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A4 Display Board Standees (For Designer Info and Credits) – 21 nos



Display Aids:


ARTIFICIAL FLOWERS - 84 Sets - 4 Sets per display - Different varieties to enhance displays

ARTIFICIAL CREEPERS - 84 Sets - 4 Sets per display - Different varieties

VASE - 84 Sets - 4 Sets per display - Different Varieties

Please feel free to suggest if more options to enhance these display items.

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SHILLONG CHAMBER CHOIR LIVE

ACT 1- 90 minutes - Standard Ensemble

Basic Requirements

1. Team

- 8 - 9 Singers
- 6 Musicians (2 Keyboardist, Percussion, Drummer, Lead Guitar, Bass Guitar) 1 from Dimapur & 5 from Chennai
- 1 Production Manager
- 1 Graphic Engineer
- 1 Light Engineer
- 2 Sound Engineer
- 1 DOP
- 1 Personal Assistant (from Shillong)
- 1 Tour Manager
- 1 Business Manager

2. Travel

- 10 Premium Economy Return Tickets from Shillong or Guwahati
- 1 Economy Return Ticket Dimapur
- 5 Economy Return Tickets from Chennai.
- 8 Economy Return Tickets (Ex Delhi / Mumbai / Bangalore)


3. Stay- At 5 Star

- 10 Double rooms
- 4 Single Rooms
- All rooms must be provided with open Room and Laundry Service, Only Alcohol/Tobacco if any will be covered by artist)

4. Local Conveyance

- 10 Innovas to be provided dedicatedly for ground transport in the city of the Event.
- Shillong to Guwahati and back to Shillong Ground Transport for the choir and members travelling from Shillong is to be reimbursed by Client and booked by Artist / Management.

5. Technical Requirements: As per Riders


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6. Quote-

- College/Festivals – INR 20 Lakhs
- Government Events - INR 30 Lakhs
- Corporate - INR 25 Lakhs
- Private - INR 30 Lakhs
- Taxes as applicable

Act 2- On Tracks- 45 - 60 minutes

1. Team

- 8-9 Singers
- 1 Production Manager
- 1 Graphic Engineer
- 1 Light Engineer
- 1 Sound Engineer
- 1 DOP
- 1 Personal Assistant (from Shillong)
- 1 Tour Manager
- 1 Business Manager

2. Travel

- 10 Premium Economy Return Tickets from Shillong or Guwahati
- 7 Economy Return Tickets (Ex Delhi / Mumbai / Bangalore)

3. Stay at 5 Star Hotel

- 7 Double rooms
- 3 Single Rooms.
- All rooms must be provided with open Room Service, Only Alcohol / Tobacco if any will be covered by artist

4. Local Conveyance

- 7 Innova Crystas to be provided dedicatedly for ground transport in the city of the Event.
- Shillong Guwahati Shillong Ground Transport for the choir and members travelling from Shillong is to be reimbursed by Client and booked by Artist / Management to be borne by the client separately

5. Technical Requirements: As per Rider

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6. Quote

- College / Festivals – On Request
- Corporate - INR. 25 Lakhs
- Private - INR. 25 Lakhs
- Government - INR. 25 Lakhs
- Taxes as applicable

ACT 3

Special Ensembles (customized as per requirement)

1. Standard Ensemble with String Orchestra

- Standard Ensemble plus a 12-piece string Section (From India) and 1 conductor from Brussels

2. Standard Ensemble + Chamber Orchestra

- 30-piece Orchestra (from India & Overseas) + 1 Conductor from Brussels

3. Standard Ensemble + Symphony orchestra

- 60-100 additional musicians (from India & abroad) 1 conductor from Brussels

Quote

- Private Event- On Request
- Government Events – On Request
- Corporate events – On Request
- College/ Ticketed/ Festivals - On Request

7. Other Terms

- Travel, Airport & Visa Expenses, Stay, Local Conveyance, Technical and allother costs are to be borne by the client separately.
- Based on the destination / show timings some members will need to travel a day prior, hospitality, stay and travel needs to be provided accordingly.
- Do not book non-refundable tickets.
- Cost of Excess Baggage shall be borne by the client additionally.
- The Airport Expenses & other expenses during travel are to be borne by the Client.
- Cost of dancers are separate and can be provided if required.
- The above rates do not apply for televised shows.


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- Agreement with the detailed terms & condition to be signed on confirmation of the event.
- The above details are subject to change without prior notice.



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Shillong Chamber Choir

BACKSTAGE, GREENROOMS & HOSPITALITY RIDERS

BACKSTAGE:

- ❑ The backstage area needs to clear of all obstacles like flight cases, structures, furniture etc. This has to be placed away from the backstage area.
- ❑ **In case of outdoor location or venue, VANITY VANS ARE MANDATORY. One Single door large Vanity for Female singers, One single door large Vanity Van for Male singers and One Double Door Vanity for Band and Technical Crew. The vanity vans have to be sanitized by a professional sanitization company.**
- ❑ All cables will have to be well arranged and cable trays have to be used for cable management.
- ❑ The backstage needs to be well connected to all exit and entry points on stage.
- ❑ The backstage needs to have sufficient lighting.
- ❑ All safety precautions in terms of electrical/structural/sfx etc to be taken from competent authorities.
- ❑ Large and clear signage mentioning way to toilets/exits/stage etc to be displayed.
- ❑ **No person is allowed in the backstage area. A separate designated area has to be allotted for essential crew. The backstage needs to be secured once the artistes and band members are in the backstage area.**
- ❑ **ALL MEMBERS IN BACKSTAGE TO BE DOUBLE VACCINATED**
- ❑ Photography is strictly prohibited with the artistes in the backstage area.
- ❑ Dedicated toilet facility to be provided for Artistes and Band members.

SPECIAL INSTRUCTIONS FOR BACKSTAGE CREW (SOP - COVID 19):

- ❑ **ALL ON STAGE CREW AND SERVICE STAFF TO BE DOUBLE VACCINATED.**
- ❑ NO MEMBER OF THE LOCAL TEAM IS ALLOWED TO INTERACT WITH THE ARTISTES/BAND MEMBERS. ALL COMMUNICATIONS WILL BE MANAGED BY THE RESPECTIVE MANAGERS OR PRODUCTION MANAGER.
- ❑ ALL CUTLERY USED IN BACKSTAGE WILL HAVE TO BE BRAND NEW. OLD CUTLERY OR USED CUTLERY WILL NOT BE ACCEPTABLE.
- ❑ GREENROOMS/VANITY VANS HAVE TO BE SANITIZED. THIS IS MANDATORY. IN CASE OF SOFAS, THEY HAVE TO BE DRY CLEANED BEFORE BEING PUT IN THE GREENROOMS. ONCE SANITIZED, GREENROOMS/VANITY VANS WILL BE LOCKED AND KEYS HANDED OVER TO PRODUCTION MANAGER.
- ❑ **NO MEET & GREET/PHOTO SESSIONS WITH THE ARTISTES.**

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- ☑ SURFACE DISINFECTANT SPRAYS – SAVLON X 2CANS
- ☑ SURFACE DISINFECTANT WIPES – SAVLON X 2PACKS



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GREENROOM AREA:

Artiste:

- ❑ 2 Separate Air conditioned 4m x 4m greenrooms with proper lock and key facility for male and female artiste.
- ❑ Greenrooms to be sanitized by an **sanitization company** repute. Post which all greenrooms will be sealed and keys handed over to Production Manager.
- ❑ Greenrooms to be well carpeted with new stain free carpet.
- ❑ Side walls to greenroom to be solid. Fabric or soft partitions will not be permitted.
- ❑ A lockable door for the rooms to be provided.
- ❑ Double seat sofa x 4 no. with clean and stain free furbishing to be provided in eachroom.
- ❑ Coffee table x 1 no. to be provided in each room.
- ❑ Clothes hanger stand with hangers' x 7 nos to be provided in each room.
- ❑ Dustbin with covers x 1 no to be provided in each room.
- ❑ 5 amp plug points x 2 nos. to be provided in each room.
- ❑ Sufficient lights
- ❑ Room freshener x 2 nos. to be provided in each room.
- ❑ 2 Full length mirror to be provided in each room

ALL ELEMENTS HAVE TO BE SANITIZED

BAND MEMBERS AND TECHNICAL TEAM:

- ❑ Single air conditioned 6m x 3m greenroom.
- ❑ Greenroom to be well carpeted with new stain free carpet.
- ❑ Side walls of the greenrooms have to be solid. Fabric or soft partitions will not be permitted.
- ❑ A lockable door for the room to be provided.
- ❑ Neat and clean 15 banquet chairs with covers to be provided.
- ❑ Neat and well masked 04 nos. banquet tables with covers to be provided.
- ❑ Fans x 2 nos.
- ❑ Dustbin with dustbin covers x 2NOS.
- ❑ 5 amp plug points x 4 nos.
- ❑ Sufficient lights
- ❑ Full length mirror

ALL ELEMENTS HAVE TO BE SANITIZED


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Shillong Chamber Choir LIVE-2022-23

HOSPITALITY RIDER - GREEN ROOM

ARTISTE & BAND/TECHNICAL TEAM GREENROOM

- ☑ Unlimited supply of Green tea, tea and coffee with separate sugar
- ☑ Provision for blacktea. In all the green rooms
- ☑ Packets on assorted chips. -UNOPENED
- ☑ Assorted biscuits. - UNOPENED
- ☑ Veg and Non-Veg sandwiches. – HYGENICALLYPACKED
- ☑ 500 ml branded water bottles x 20 nos in each room
- ☑ Assorted Fruit juices (tetra packs) in each room
- ☑ Chilled Red bulls x 12 nos
- ☑ In case the shows end late, then adequate dinner provisions to be made by the promoter at the venue or at the hotel.
- ☑ TOUCH FREE HAND SANITIZER X 1NO.

F&B REQUIREMENT DURING SOUND CHECK

- ☑ Unlimited supply of tea and coffee with separate sugar.
- ☑ Provision for blacktea.
- ☑ Veg and Non-Vegsnacks
- ☑ Assorted biscuits
- ☑ 500 ml branded water bottles x 40 nos.
- ☑ Chilled Red Bulls



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SHILLONG CHAMBER CHOR LIVE 2022-23

AUDIO VISUAL TECHNICAL RIDER

HARDWARE

- ② A total of 600 sq. ft LED of 3.9mm pitch required for stage design.
- ② 1 X 2k (1920 X 1080) processor for a single output via HDMI
- ② Kramer switcher with SDI input.
- ② Watch out server
- ② VGA and HDMI cables (only HDMI outputs are available. Any additional adapters/cable requirement will have to be made available upon arrival at the technical check. Cable length
- ② 2 nos. (42") On stage teleprompter with a windows laptop pre-loaded reversion timer software and a 20m HDMI cable.

Important points:

- All LED designs or stage designs will have to be approved by the Management before going into production.
- Main LED to be on a riser of minimum height of 4 ft higher than the stage height.
- Adequate supports to be given to the LED wall.
- The side screens have to be on an elevated platform of min 6ft from ground level.
- Dedicated operators to be available at the console and on stage.



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Please note that it is expected that the Organiser will fulfill all elements of this rider. Included in these specifications are only things essential to the professional presentation of the performance.

Thank you for having us on your show! We are very excited to meet you all and are eager to make the best show possible. To be able to do so, we require you to pay careful attention to all pages of this technical rider.

1. PROGRAMMING AND SOUNDCHECK

- "The Organiser" agrees to provide "the Artist's" team a minimum of 3-hours programming time and soundcheck. This 3-hour period begins only after all back-line gear is in position and operational on stage. All inputs must be line-checked, RF systems coordinated and the FOH & Monitor systems must be fully functional and in a show ready state. The time should be agreed in advance between the Promoter (or their technical supplier) and the Artists' Production Manager.
- If any sound restrictions during soundcheck, it is required that this will be communicated directly to the artists 'Production Manager' in advance.
- The Organizer shall furnish the best sound system suitable for the venue, including an experienced systems engineer. The band requires the stage to be set up according to the Stage Plot (attached) prior to the arrival of the band's sound engineers.
- Professional, English speaking local crew will be required to be available throughout the event from the time of the crew's arrival to the end of the show.
- "The Artists" FOH setup will stay in place at a minimum of 70 feet (21 m) – maximum 98 feet (30m) from the stage and in the center of the venue. In the event that a center FOH position is not available, the console will have to be placed in the center for soundcheck and then moved to a suitable location. This location has to be on-axis to any one side of the PA System and near-field monitors will need to be provided by the vendor contracted to do the show.

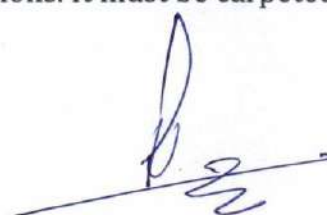
2. STAGE STRUCTURE / RIGGING

"The Organiser" is required to supply all materials, equipment, personnel, services and other items necessary to the presentation of "The Artist's" production, at their own expense.

- "The Organiser" is required to provide a structural engineered approved stage with the necessary rigging included. The rigging plot needs to be shared with the Production Manager well in advance.
- Stage area is to be a minimum of: 40' wide (12 m) x 40' deep (12 m) including the LED platform. The stage is divided into 3 sections as follows:
 - a) **Upper Deck:** 40' wide (12m) x 12' deep (3.6m) x 6' high (1.8m – from floor level)
 - b) **Lower Deck:** 40' wide (12m) x 20' deep (6.1m) x 4' high (1.2m – from floor level)
 - c) **LED Riser :** 40' wide (12m) x 4' deep (1.2m) x 4' high (1.2m – from stage level)

PLS NOTE: - We require a 4' feet (1.2m) gap between the LED riser and the Upper Deck to mitigate RF interference
- The surface must be smooth and free of holes or protrusions. It must be carpeted and masked in blackskirting.

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- It is required to have handrails at an appropriate height for all stage areas, platforms and access ways in order to provide a safe environment for the artists, staff and audience.



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IMPORTANT: All Stage Structures, Trusses, Lighting Stands etc. must be grounded to avoid risk of electric shock.

3. POWER DISTRIBUTION & CABLE MANAGEMENT

The Show fully relies on the right power distribution model. The Organiser agrees to provide a detailed and accurate power distribution plan, that outlines power allocations for each department of the full production. A dedicated Licensed Electrical Engineer shall ensure that all power is properly balanced and distributed.

The difference in N-E (Neutral-Earth) potential should 0V (Volt) / no more than 1.5V (Volts)

All cables must be taped neatly to the stage surfaces they run through or on. Only black tape shall be used. Swags or looms of cable shall not be left laying or hanging around. All stage equipment must be wired in such a manner to hide any unsightly array of cables. Protected cable ducts shall be provided to secure a multicore snake between Stage and FOH.

QTY	TYPE	LOCATION
04	5A Power sockets	Keyboard #1 - Issac
02	5A Power sockets	Keyboard #2 - Naveen
02	5A Power sockets	Drums - Abraham
02	5A Power sockets	Percussion - Radhakrishna
02	5A Power sockets	Electric Guitar - Paul
02	5A Power sockets	Bass Guitar - Riko

PLEASE NOTE: Under no circumstances may any distribution box be located in an area of public access.

4. LOCAL CREW

"The Organiser" is required to provide the minimum crew listed below. All crew members are required to speak fluent English.


- 1 x FOH System Engineer
- 1 x Monitor / Stage Technician
- 1 x Backline-tech
- 1 x RF Enginee


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(A) HOUSE SOUND SYSTEM:

Acceptable PA Systems (In order of preference): d&b Audiotechnik / Meyer Sound / L'Acoustics /Adamson.

1. The P.A. must be a 4-way Line Array System consisting of sufficient enclosures to provide even vertical and horizontal coverage throughout the entire seating area (Venue's Maximum Capacity). It must be capable of delivering a minimum of 105dBA (LAeq10) undistorted audio to all parts of the venue. The System should be setup using manufacturer recommended factory presets and management software, complete with complementing subs and point source enclosures as required. Flown in-fill /out-fill / front fill / delay speakers should be deployed to cover areas not in the main system's coverage.
2. Subwoofers must be setup in a cardioid configuration and can be a mixture of flown and stacked arrays. Use them wisely as we require even sub coverage for all our shows with zero - minimal perception of power alleys and valleys in the listening space.
3. System should be flown whenever possible or elevated on certified Layher / equivalent scaffolding. The system, if ground stacked, should be a minimum of 6 feet from the front of main stage (both left and right) and at a minimum height of 6.6 feet (2m).
4. System should be configured in Stereo and able to accept 4 x Matrix sends from our console viz. Left, Right, Front-Fill and Subs.
5. The system must be of professional quality, rid of any hums, buzzes or crackles, all in-phase and in perfect working order. The artists' FOH engineer must have unrestricted access to all electronics and control via a networked laptop to tweak and monitor the system from load-in until load-out.
6. Please share the SPL plot and the system simulation files with the band's engineer atleast one week prior to the show. It is understood that all systems viz., Mains, Subs, centre fill, outfill, delays etc. are taken into consideration while building the system design for the venue.
7. The sound system should have it's own dedicated generator(s) with earthing and stable power output. Said generator(s) will not be shared with the lighting rig or any other department of the production.


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B) FRONT OF HOUSE SOUND CONSOLE: (Non Negotiable)

Acceptable Consoles: Digico SD10 / SD5 / SD7 with SD Rack (On Opto Loop with Surface & SDRacks at Monitor World)

1. We require space of 12' wide (3.8m) x 10' deep (3m) x 8" high (0.2m - maximum) for the FOH console. The Console must come with a Waves SoundGrid Server, a laptop running the latest version of Waves SuperRack and have a Waves SoundGrid card (DMI-Waves) installed.
2. The Console should be placed at the center position (between the Left - Right Arrays) and at a minimum of 70 feet from the downstage edge. The FOH Engineer must have a clear unobstructed view of the stage and artists. Avoid placing the console under balconies or in a booth. Consoles at the side of the stage or behind the stage are not acceptable.
3. At outdoor venues, the FOH and Monitor World must be protected from the elements and covered with temporary roofing until the time of the show.

C) MONITOR WORLD & RF SYSTEM:

Acceptable Console: Digico SD10 / SD5 / SD7 c/w SD Rack with DiGiCo Optocore (Non-Negotiable)

1. Please ensure that the monitor console is positioned stage left on a 16' wide (4.8m) x 12' deep (3.6m) extension & at the same height as the main stage. The monitor engineer should have unrestricted access to the stage and should have clear line of sight between him and the musicians.
2. The Console must come with a Waves SoundGrid Server and have a Waves SoundGrid card (DMI Waves) installed OR provisions to multitrack the show should be provided at monitor world.
3. The RF system should be coordinated and in a show ready state. A networked laptop running Shure Wireless Workbench would be much appreciated and would help monitor RF in the venue throughout our performance.
4. We require **twenty (20)** Sennheiser 2000 series / Shure PSM 1000 series wireless IEM's, all configured in stereo. These should be connected with manufacturer recommended combiners and utilise helical antennae. In addition to this, we require two (2) **stereo-wired** IEM packs placed at FOH for the Lighting & Video Engineers.

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5. We require **five** (5) wedges (including cue wedge) all of the same make and model from reputed manufacturers viz. **d&b Audiotechnik / Meyer Sound / L'Acoustics / Adamson.**



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OPERATION SETTING	RECEIVERS/BODYPACK	TRANSMITTERS
Mode	Stereo	Stereo
Balance	L = R	
Limiters	Off	
EQ	Off	
Pilot Tone	On	
Autolock	On	On
Sensitivity	EK 2000: Gain = 0 P10R+ : Gain = High	SR 2050: -21dB P10T : -10dB (Line Level)

6. We require 13 x RF transmitters (in order of preference). 12 x Handheld Tx + 1 x Beltpack Tx(*NOTE:- please consult input patch for exact microphone capsules*)
 - i. Shure Axient Digital with AD2/ADX2/AD1/ADX1.
 - ii. Shure ULXD with ULXD2/ULXD1.
7. The RF System must be installed with manufacturer recommended antennae and antenna distribution.
8. All wireless microphones should be in a different wireless band/range than the IEM's. (Consult input list for exact nos.)
9. Please provide a high quality 2-way line splitter of a renowned make such as Whirlwind/ Radial/ Klotz or similar. We are willing to gain share if the DiGiCo consoles are connected viaoptics.

D) SHOUT & COMMUNICATIONS SYSTEM:


1. Talks to and from stage as well as the wired IEMs on FOH will be patched using the Con Sendand Receive ports available with optics. In the event that a vendor cannot provide consoles on optics, we would require hard-wired analog signals to run to and from FOH to enable this patch.
2. 2 x Behringer Eurolive B205D speakers (or equivalent) on stands are required at the FOH and monitor console positions respectively.
3. We require a discrete intercom system between Audio, Video, Lighting, Stage Left and Stage Right during soundcheck and for the duration of the show.


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INPUT PATCH				
INPUT	DETAIL	MIC / DI	STAND	SNAKE/POSITION
1	VOCAL - KEVI / JUEY	Shure AD2 c/w Beta 58	TALL BOOM	RF SUB SNAKE
2	VOCAL - JESSICA	Shure AD2 c/w KSM11/9	TALL BOOM	
3	VOCAL - PATRICIA	Shure AD2 c/w Beta 58	TALL BOOM	
4	VOCAL - IBA	Shure AD2 c/w KSM11/9	TALL BOOM	
5	VOCAL - DONNA	Shure AD2 c/w KSM11/9	TALL BOOM	
6	VOCAL - RISHILA	Shure AD2 c/w Beta 58	TALL BOOM	
7	VOCAL - DOREA	Shure AD2 c/w Beta 58	TALL BOOM	
8	VOCAL - SANDON	Shure AD2 c/w Beta 58	TALL BOOM	
9	VOCAL - REWBANKIT (AH)	Shure AD2 c/w Beta 58	TALL BOOM	
10	VOCAL - WILLIAM	Shure AD2 c/w KSM11/9	TALL BOOM	
11	VOCAL - BANLAM	Shure AD2 c/w Beta 58	TALL BOOM	
12	VOCAL - SPARE	Shure AD2 c/w Beta 58	TALL BOOM	
13	KICK IN	BETA 91		DRUMS/BASS/KB1 20 ch - SUB SNAKE #1
14	KICK OUT	AUDIX D6 / M88	SHORT BOOM	
15	SNARE 1 TOP	SM 57 / i5 / TG 150d	SHORT BOOM	
16	SNARE 1 BOTTOM	SM 57 / i5	SHORT BOOM	
17	SNARE 2 TOP	SM 57 / i5 / V7x	SHORT BOOM	
18	HI HATS	ADX51/KSM 137/SM81	MEDIUM BOOM	
19	TOM 1	AUDIX D2	DRUM CLAMP	
20	TOM 2	AUDIX D2	DRUM CLAMP	
21	FLOOR TOM	AUDIX D4	DRUM CLAMP	
22	OH L	ADX51/KSM 137/SM81	TALL BOOM	
23	OH R	ADX51/KSM 137/SM81	TALL BOOM	
24	BASS	DI - Radial PZ-DI	We Carry	
25	KB1 - MOTIF XF 8 - L	DI - Radial PRO D2		
26	KB1 - MOTIF XF 8 - R	DI - Radial PRO D2		
27	PLAYBACK - LEFT	DI - Radial J48 / PRO AV2	INTERFACE OUT-1	
28	PLAYBACK - RIGHT	DI - Radial J48/ PRO AV2	INTERFACE OUT -2	
29	CLICK	DI - Radial J48/ PRO AV2	INTERFACE OUT - 3	


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30	KB2 - MOTIF XF6 - L	DI - Radial PRO D2		KB2/GTR/PERCUSSION 20 ch - SUB SNAKE #2	
31	KB2 - MOTIF XF6 - R	DI - Radial PRO D2			
32	GUITAR LEFT	DI - Radial J48			
33	GUITAR RIGHT	DI - Radial J48			
34	TUMBA (CONGA LO)	SM58 / D2	TALL BOOM / CLAMP		
35	QUINTO (CONGA HI)	SM57 / D2	TALL BOOM / CLAMP		
36	BONGO	SM 57	TALL BOOM		
37	DJEMBE	SM57	MEDIUM BOOM		
38	DARBOUKA	SM 58	TALL BOOM		
39	KANJIRA	SM 57	TALL BOOM		
40	TIMBALE LO	SM58	MEDIUM BOOM		
41	TIMBALI HI	SM57	MEDIUM BOOM		
42	CHIMES / SHAKER	ADX51/KSM 137/SM81	TALL BOOM		
43	SPD-SX - LEFT	DI - Radial J48			
44	SPD-SX - RIGHT	DI - Radial J48			
45	HANDSONIC - LEFT	DI - Radial J48			
46	HANDSONIC - RIGHT	DI - Radial J48			
47	VIOLIN	SHURE AD1 + ¼" - TA4F	OR Ci 1 adapter		RF SUB SNAKE
48	AMBIENCE MIC	SHOTGUN MIC	SHORT BOOM		
49	AMBIENCE MIC	SHOTGUN MIC	SHORT BOOM		
50	DRUMMER TALK	SM58s / 835s	SWITCH MIC	WITH FOOTSWITCH	
51	PERCUSSION TALK	SM58s / 835s	SWITCH MIC	WITH FOOTSWITCH	
52	FOH TALK	SM58s / 835s	SWITCH MIC		
53	MONITOR TALK	SM58s / 835s	SWITCH MIC		


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 Development Corporation Ltd.
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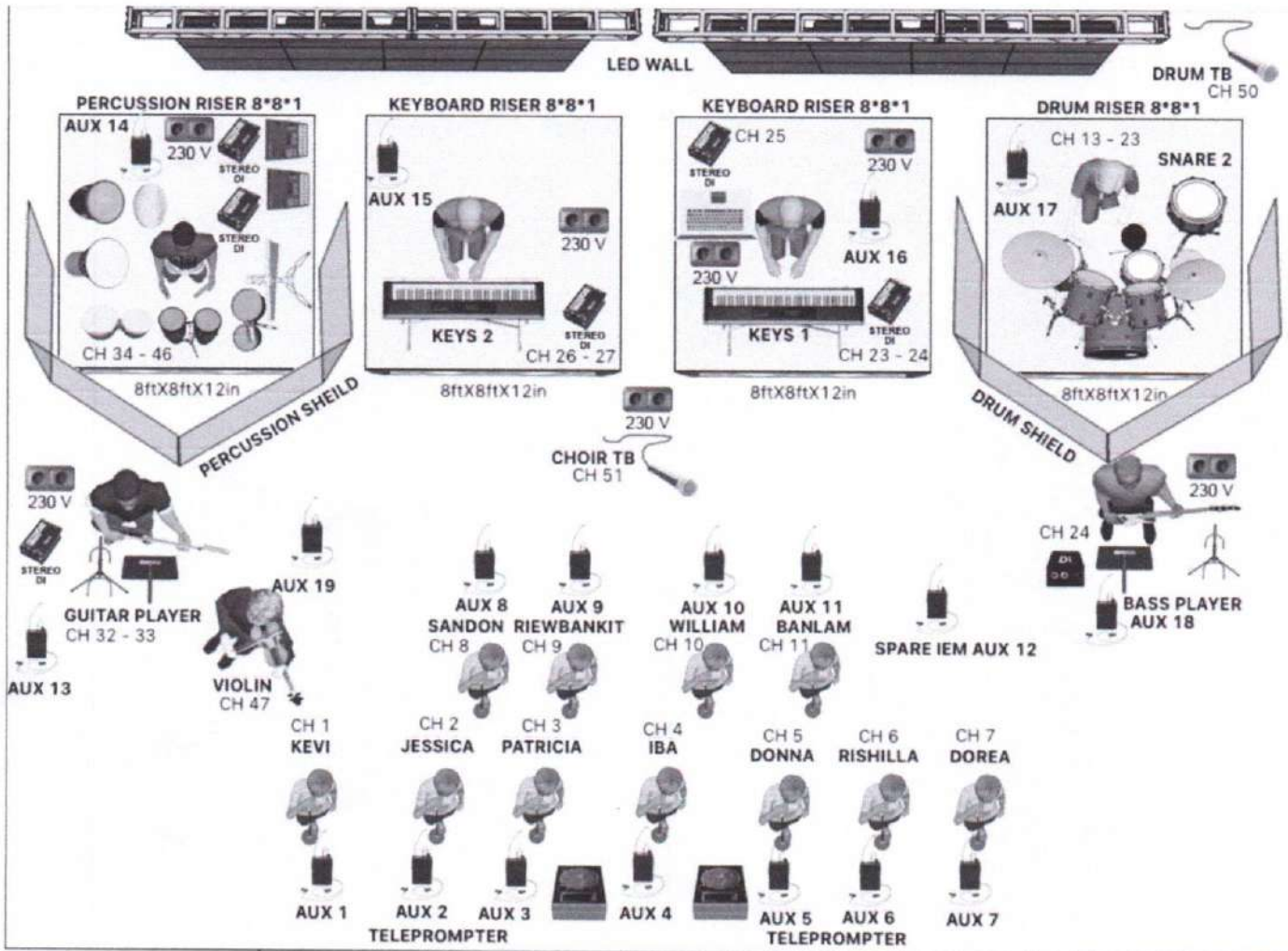
OUTPUT PATCH			
OUTPUT	DETAIL	IEM / WEDGE	RACK SOCKET
AUX 1	VOCAL 1 - KEVI	IEM 1	1/2
AUX 2	VOCAL 2 - JESSICA	IEM 2	3/4
AUX 3	VOCAL 3 - PATRICIA	IEM 3	5/6
AUX 4	VOCAL 4 - IBA	IEM 4	7/8
AUX 5	VOCAL 5 - DONNA	IEM 5	9/10
AUX 6	VOCAL 6 - RISHILA	IEM 6	11/12
AUX 7	VOCAL 7 - DOREA	IEM 7	13/14
AUX 8	VOCAL 8 - SANDON	IEM 8	15/16
AUX 9	VOCAL 9 - REWBANKIT (AH)	IEM 9	17/18
AUX 10	VOCAL 10 - WILLIAM	IEM 10	19/20
AUX 11	VOCAL 11 - BANLAM	IEM 11	21/22
AUX 12	VOCAL SPARE	IEM 12	23/24
AUX 13	GIUITAR	IEM 13	25/26
AUX 14	PERCUSSION	IEM 14	27/28
AUX 15	KEYBOARD-2 STAGE RIGHT	IEM 15	29/30
AUX 16	KEYBOARD-1 STAGE LEFT	IEM 16	31/32
AUX 17	DRUMS	IEM 17	33/34
AUX 18	BASS	IEM 18	35/36
AUX 19	VIOLIN	IEM 19	37/38
AUX 20	WEDGES	WEDGES X 4	39
SOLO	CUE PACK	IEM 20	40/41
AUX 21	SHOUT	B205D / SRM150	42/ Local 8
AUX 22	LIGHTING FOH	WIRED IEM	FOH LOCAL
AUX 23	VIDEO FOH	WIRED IEM	FOH LOCAL


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SHILLONG

CHAMBER CHOIR




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E) BACKLINE REQUIREMENTS:

THE EQUIPMENT MENTIONED BELOW HAS TO BE PROVIDED BY THE ORGANISER. THIS EQUIPMENT IS FOR THE SOLE AND EXCLUSIVE USE OF THE SHILLONG CHAMBER CHOIR AND CANNOT BE SHARED WITH ANY OTHER ACT

S. NO	INSTRUMENT	REQUIREMENT
1.	DRUMS	<ul style="list-style-type: none">• 5-piece Drumkit with fresh heads and appropriate hardware(In order of preference – Pearl Reference / Pearl Masters / Tama Star Classic / DW Collectors)• 22" Kick c/w EMAD Clear• 14" x 5.5" Snare• 10" & 12" Rack Toms (G2 Clear)• 16" Floor Tom• 1 * 14" Hi-hats Zildjian K-Custom (<i>only</i>)• 1 * 16" Crash Zildjian K-Custom / A-Series• 1 * 17" Crash Zildjian K-Custom / A-Series• 1 * 18" Crash Zildjian K-Custom / A-Series• 1 * 20" / 22" Ride Zildjian K-Custom (<i>only</i>)• 1 * 8"/10" Splash Zildjian K-Custom (<i>only</i>)• Secondary Cymbal Options – Istanbul / Sabian HHX Legacy / Paiste Formula 602• 1 * Tama Iron Cobra Single-Kick Drum Pedal• 2 * Snare Stands• 1 * Hi-Hat stand (double-braced)• 5 * Boom Cymbal Stands (double-braced)• 1 * Sturdy Drum Throne• 1 * Drum Shield in good condition
2.	PERCUSSION	<ul style="list-style-type: none">• 2-pc Conga Set (Tumba & Quinto) LP Matador/Galaxy• 1 * Bongo (pair) LP / Meinl / Remo / Toca• 1 * Djembe (12" – 15") LP / Meinl / Remo / Toca• 1 * Darbuka (8" – 9") LP / Meinl / Remo / Toca• 2-pc Timbale Set (14" & 15") LP / Meinl• 1 * 36 bar Chimes with tall stand & mount• 2 * A-Stands for mounting SPD-X & Handsonic.• 1 * Drum Shield
3.	KEYBOARD 1	<ul style="list-style-type: none">• 1 * Motif XF8 (Option 2: Montage 8)• 2 * Single tier X-type Keyboard Stands• 1 * 3' wide platform for Laptop and Audio Interface• 1 * Piano Bench


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4.	KEYBOARD 2	<ul style="list-style-type: none"> • 1 * Motif XF6 (Option 2: Montage 6) • 1 * Single Tier X-Type Keyboard Stand • 1 x Piano Bench
5.	GUITARS	<ul style="list-style-type: none"> • 2 x Height Adjustable Neck-holder Guitar Stands on Tripod(A-type will not work)
6.	MISCELLAENOUS	<ul style="list-style-type: none"> • 10 x Notation Stands c/w Lights • 1 x iPad Holder

(F) PRODUCTION CONTROL:

The production manager and/or FOH engineer or Bands representative shall maintain complete and total control over all aspects of the audio and lighting systems and their usage. Band and their representatives assume no responsibility for damages to equipment or penalties incurred for violations of applicable ordinances regarding sound or noise limitations. All personnel will work under the direct control of the band's representative.

(G) MISCELLANEOUS:

- Please intimate at the earliest with any alternatives to the equipment mentioned in the rider.
- The contracted vendor shall have sufficient microphone stands and cables with spares as required.
- There should be no master compression or hard limiting on the PA. Please communicate with the engineer(s) in case of any level worries. We respect your equipment and would take the utmost care of it.
- The crossover/speaker management system/network management system needs to be unlocked and placed at the console. The FOH engineer must have FULL access to your system.
- Plenty (enough for 3 refills) of fresh batteries must be kept for all wireless body packs and microphones.



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IMNAINLA JAMIR TECH RIDER
SOUND REQUIREMENTS

ON-STAGE REQUIREMENTS

1. Guitar Amp - x1
2. Monitors - x2 or More
3. Microphone with Stand
4. Cables - x2
5. Guitar Stand - x1

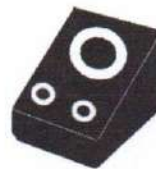
PERSONAL GEARS THE ARTIST WILL BRING ALONG

Instruments/Gears	Brand	Quantity
Multi Effect Pedal	Zoom G5n	1
Cable		

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		Quantity
Electric Guitar	Cort X300	1
Wireless Unit	Shure GLXD161N-Z2	1

Object	Effect/Setting	Comment
1. Electric Guitar	Input into Zoom Multieffect through Wireless Unit	
2. Guitar Amp	Clean Channel	All EQ setting set to mid
3. Zoom Multi Effect Pedal		Requires 1 Cable for output
4. Monitors		
5. Microphone	With Stand	For the purpose of Introduction/ Interaction



(Signature)

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STAGE LAYOUT

SOFIYUM

TECHNICAL RIDER

SOFIYUM LINEUP AND EQUIPMENT LIST

NAME	INSTRUMENT	AMP	DI BOX	MICROPHONE
MICKMA	Vocal, tungbuk (folk stringed instrument, puntong(flute). A lyrics stand	no	1 stereo, for rode laple mic.(tungbuk)	1 sm58 or equivalent.(vocals) 1 sm 57 or equivalent for puntong(flute)
ONGYAL	Vocal, rhythm guitar(acoustic).	no	2 xlr/2 TRS cables. (Output from acoustic preamp boss ad10.)	1 sm 58 or equivalent.(vocals).
NOEL	Bass guitar	Bass amp (Hartke or equivalent)	no	
RATHAP	Drums	no	no	Drum Set.
DICHEN	Tungdaar bong (folk drum), percussion.	no	no	2 sm57 or equivalent.



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INPUT LIST AND STAGE PLOT

- a. 2 Vocal mic. (sm 58 or equivalent.) with mic stands.
- b. 4 instrument mic. For flute, tungdaar bong(folk drum) and percussion.(sm 57 or equivalent) with the mic stand.
- c. Monitor wedges according to the stage size.
- d. Bass amp. Hartke or equivalent.
- e. AC power for guitar processors. 1 point.
- f. 1 Armless chair for the percussionist (DICHEN)
- g. 2 lyrics stand. (Mickma and Ongyal)



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ANNEXURE - IX

FEATHERHEADS

H A O K U I

TECH RIDER

INPUT & BACKLINE REQUIREMENTS:

- 4 (FOUR) VOCAL MICS + STANDS
Sennheiser XSW 2-835 series or EW series
Shure SM 58
- 1 (ONE) PERCUSSION MIC + STAND
Shure SM 57
- 1 (ONE) GUITAR DI TO PA
- 1 (ONE) GUITAR AMP
Marshall DSL40 Or Vox AC30
Or Boss Katana KTN-50 MKII 50 Watt 12 Inch
Or Blackstar ID: CORE100 100-Watt 2x10 inch
Shure SM 57
- 1 (ONE) BASS GUITAR DI TO PA
- 1 (ONE) BASS AMP
Hartke HD508 4x8" 500W
Markbass Little Mark III Bass Amp Head 500W Solid State Bass Head
Markbass Traveller 102P Bass Amp Cabinet, 400W 2x10" 4 Ohm Cabinet
- 1 (ONE) STANDARD DRUM KIT
Mapex Mars Series or above
Or Tama Imperial Star or above
Zildjian or Sabian Cymbals

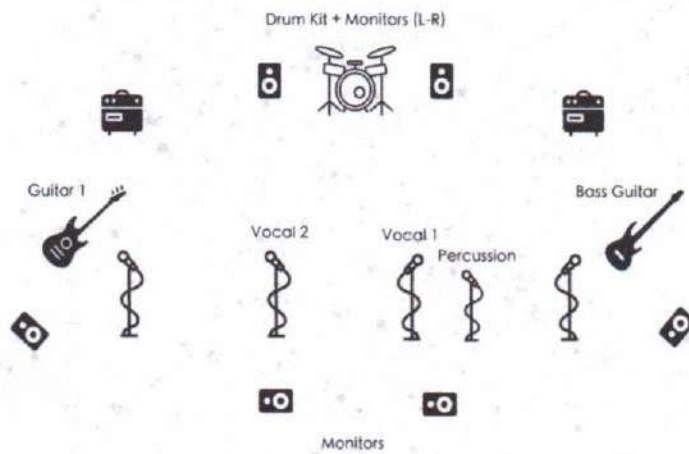


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OTHER SOUND & STAGE REQUIREMENTS

- 6 (SIX) MONITOR WEDGES (MINIMUM)
15" Speaker, 2-Way, Bi-Amped W/ Electronic Crossovers
- 1 (ONE) RISER FOR DRUMS
Carpeted 8' X 8' X 2'
- 2 (TWO) POWERSTRIPES / EXTENSION BOARDS
- 2 (TWO) GUITAR STANDS
- 1 (ONE) PROFESSIONAL TECHNICAL PERSON /SOUND ENGINEER
- 30 (THIRTY) MINUTES SOUNDHECK PRIOR SHOW

STAGE PLAN



FEATHERHEADS LINEUP & ROLES

AUGUSTINE SHIMRAY (LEAD VOCAL 1)
SOREICHON SHIMRAY (LEAD VOCAL 2)
SHOMI L SHIMRAY (GUITAR)
MAYAMI H V (BASS)
THOTYAONGAM A S (DRUMS)

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