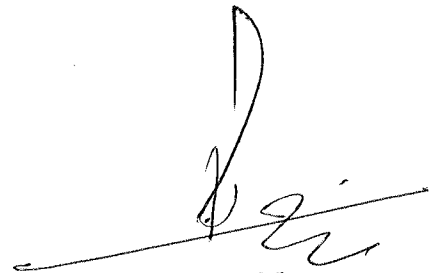


Ref.: NEHHDC/CO/P&A/20223-24/08/01/ 3500

Date: 18.10.2024

**Notice inviting Tender (NIT) on Critical Data Sheet**

NIT ID (To be allotted by portal after uploading of tender):	
NIT Reference Number:	NEHHDC/CO/P&A/20223-24/08/01/
Date of release of NIT through e-procurement Portal:	18.10.2024
NIT Submission Start Date (Online mode):	19.10.2024
Last Date & time for submission of online Bid:	24.10.2024
Date & time for opening of Technical Bid:	25.10.2024
Date & time for opening of Financial Bid (Online):	To be informed to shortlisted Bidders after Technical Evaluation
Last date for Receipt of EMD:	24.10.2024
EMD:	Rs 30,000/- (Rupees thirty thousand only) [EMD: EMD Fee will be exempted for Micro, Small and Medium Enterprises (MSMEs) and Startups as per Rule 170 (i) of GFR 2017 as revised Department of Expenditure office memorandum no.F.20/2/2014-PPD(Pt.) dated 25 <sup>th</sup> July'2017.] [EMD fee will be refunded to the unsuccessful bidder within 30 days of opening the Financial Bid. In case of successful bidder it will be refunded on receipt of the Performance Security]



प्रबंध निर्देशक  
Managing Director  
पूर्वोत्तर हस्तशिल्प और हथकरघा विकास निगम लिमिटेड  
North Eastern Handicrafts & Handlooms  
Development Corporation Ltd.  
(भारत सरकार का उद्यम)  
(A Govt. of India Enterprise)

खोबर मंत्रालय, भारत सरकार के अधीन  
Under the Ministry of DoNER, Government of India

No. NEHHDC/CO/P&A/20223-24/08/01/

Date: 18.10.2024

### NOTICE INVITING TENDER (NIT)

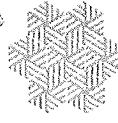
Northeastern Handicrafts and Handlooms Development Corporation (NEHHDC) Guwahati invites online bids in Two Bid System from eligible and qualified Bidders of India, for the following proposal:

NIT No.	Description
1	Supply of machinery for Eri Silk Spinning Mill at Integrated Textile Park, Kharuajan, Mushalpur, Baksa, Bodoland Territorial Region (BTR), Assam

Date and Time for publishing, Downloading, Last Date of online submission of Tender with other documents and other detailed terms & conditions of NIT are available on website: [www.nehhdc.com](http://www.nehhdc.com) and Central Public Procurement Portal <https://etenders.gov.in/eprocure/app>. Further, prospective bidders are requested to keep watching website [www.nehhdc.com](http://www.nehhdc.com) regularly for any subsequent information/ corrigendum to the advertisement. There will be no separate advertisement for the same.

  
Managing Director  
North Eastern Handicrafts & Handlooms  
Development Corporation Ltd. (NEHHDC)

प्रबंध निर्देशक  
Managing Director  
पूर्वोत्तर हस्तशिल्प और हथकरघा विकास निगम लिमिटेड  
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डोनर मंत्रालय, भारत सरकार के अधीन  
Under the Ministry of DoNER, Government of India



उ.पू.ह.ह.वि.नि.  
NEHDC

**North Eastern Handicrafts & Handlooms Development Corporation Ltd**  
(A Government of India Enterprise)  
Garchuk, Pamohi Road, Guwahati-781035

Ref.: NEHHDC/CO/P&A/20223-24/08/01/

Date: 18.10.2024

**Sub: Invitation of Bids for the supply of machinery for Eri Silk Spinning Mill at Integrated  
Textile Park, Kharuajan, Mushalpur, Baksa, Bodoland Territorial Region (BTR), Assam**

Tender in Two Bids system are invited from manufacturers/authorized dealers/suppliers for the supply of machinery for Eri Silk Spinning Mill at Integrated Textile Park, Kharuajan, Mushalpur, Baksa, Bodoland Territorial Region (BTR), Assam. Detailed information regarding the items, application/tender forms, EMD details, specifications, terms and conditions can be downloaded from the following websites:

- [www.nehhdc.com](http://www.nehhdc.com)
- Government of India Central Public Procurement Portal <https://etenders.gov.in/eprocure/app>

The interested bidders shall submit their tender documents through online mode only.

Further, prospective bidders are requested to keep watching website [www.nehhdc.com](http://www.nehhdc.com) regularly for any subsequent information/corrigendum to the advertisement. There will be no separate advertisement for the same.

The undersigned reserves the right to accept or reject any or all the bids without assigning any reason at any stage.

  
Managing Director  
North Eastern Handicrafts & Handlooms  
Development Corporation Ltd. (NEHHDC)

प्रबंध निदेशक  
Managing Director  
पूर्वोत्तर हस्तशिल्प और हथकरघा विकास निगम लिमिटेड  
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Under the Ministry of DoNER, Government of India

North Eastern Handicrafts & Handlooms Development Corporation Ltd (Ministry of DoNER, Govt. of India) Garchuk, Pamohi Road, Guwahati – 781035, Assam	Tender enquiry document for supply of machinery for <b>Eri Silk Spinning Mill</b> at Integrated Textile Park, Kharuajan, Mushalpur, Baksa, Bodoland Territorial Region (BTR), Assam
--	--

Ref.: NEHHDC/CO/P&A/20223-24/08/01/

Date: 18.10.2024

**Sub: Invitation of Bids for the supply of machinery for setting up of Eri Silk Spinning Mill at Integrated Textile Park, Kharuajan, Mushalpur, Baksa, Bodoland Territorial Region (BTR), Assam**

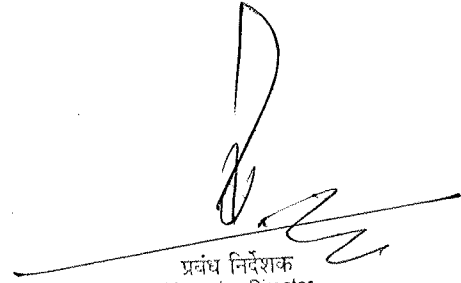
**Critical Data Sheet**

NIT ID (To be allotted by portal after uploading of tender):	
NIT Reference Number:	NEHHDC/CO/P&A/20223-24/08/01/
Date of release of NIT through e-procurement Portal:	18.10.2024
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Date & time for opening of Financial Bid (Online):	To be informed to shortlisted Bidders after Technical Evaluation
Last date for Receipt of EMD:	24.10.2024
EMD:	Rs 30,000/- (Rupees thirty thousand only)  [EMD: EMD Fee will be exempted for Micro, Small and Medium Enterprises (MSMEs) and Startups as per Rule 170 (i) of GFR 2017 as revised Department of Expenditure office memorandum no.F.20/2/2014-PPD(Pt.) dated 25 <sup>th</sup> July'2017.] [EMD fee will be refunded to the unsuccessful bidder within 30 days of opening the Financial Bid. In case of successful bidder it will be refunded on receipt of the Performance Security]

  
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## 1. Introduction

- 1.1. The proposed Eri Spinning Unit is located at Integrated Textile Park, Kharuajan, Mushalpur, Baksa, Bodoland Territorial Region (BTR), Assam PIN 781343. The Unit is owned by NEHHDC.
- 1.2. The Integrated Textile Park was approved under BTC package and fund was released by the Ministry of DoNER, Government of India. In the recent past NEHHDC approached the Ministry of DoNER, Government of India with the proposal of setting up an Eri Silk Spinning Mill to meet the demand of quality Eri Silk Yarn for the weavers of the North Eastern Region. The proposal was accepted.
- 1.3. The Integrated Textile Park is located about 110 Km away from Guwahati Railway Station and about 75 Km away from the LGB International Airport. The location is a rural area in the Baksa District.
- 1.4. NEHHDC invites Online Quotations from Manufacturers/Authorised Dealers/Suppliers for supply/installation and commissioning of machinery leading to functioning of the Eri Silk Spinning Mill. The details of requirements are provided under Scope of Work.



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## 2. Scope of work

2.1. The broad scope of work is described in the following Table.

**Table: Scope of work for supply of machinery to the Eri Silk Spinning Mill**

Sl. No.	Item Description	Item Code / Make	Quantity	Units
1	2	3	4	5
1	<b>COMPRESSOR</b>	<b>100</b>		
1.1	SCREW AIR COMPRESSOR, 7.5 kwh 400V/50HZ <ul style="list-style-type: none"> <li>• Maximum Pressure # 10 bar</li> <li>• Working pressure # 9.5 Bar</li> <li>• Common Vertical Receiver Tank of 500 L @ 10 Bar</li> <li>• Refrigerated Air Dryer</li> <li>• Common Air Filter Pre &amp; Fine</li> <li>• Star Delta Starter on both</li> </ul>	100.01	1	Number
1.2	SCREW AIR COMPRESSOR, 3kwh400V/50HZ <ul style="list-style-type: none"> <li>• Maximum Pressure # 10 bar</li> <li>• Working pressure # 9.5 Bar</li> <li>• Common Vertical Receiver Tank of 500 L @ 10 Bar</li> <li>• Refrigerated Air Dryer</li> <li>• Common Air Filter Pre &amp; Fine</li> <li>• Star Delta Starter on both</li> </ul>	100.02	1	Number
1.3	VERTICAL AIR RECEIVER, CAPACITY= 500 L (10 BAR), (GENERIC)	100.03	1	Number
1.4	REFRIGERATED AIR DRYER, CAPACITY =40 CFM	100.04	1	Number
1.5	PRE-FILTER, PF41	100.05	1	Number
1.6	FINE FILTER, FF41	100.06	1	Number
1.7	Piping to Machines (Approx 16 Points ) made of GI , complete with installation etc.	100.07	1	Number

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Managing Director

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### 3. Delivery Period

Delivery of the machines should be within 10 days of issue of the Work Order.

### 4. Installation and Commissioning

Successful installation and commissioning within 20 days of issue of the Work Order.

### 5. Period of Contract

1 year or till the end of the Warrantee period and AMC period whichever is later.

### 6. Minimum eligibility condition to submit bids

6.1. Interested Manufacturers/Authorised Dealers/Suppliers have to fulfill the following requirements and shall submit necessary documents as indicated below along with their application for pre-qualification for the aforesaid scope of work:

- Original Equipment Manufacturer or Authorized Dealer/Supplier with proven track record.
- Must have experience of supply, installation and commissioning of equipments of similar nature.
- The Manufacturer/Authorised Dealer/Supplier must have valid PAN, GST Registration and other relevant licenses issued by appropriate Authority.
- The Manufacturer/Authorised Dealer/Supplier must be financially sound.
- The bidder must not be blacklisted/debarred from participation by any Government organization.

6.2. Other qualifications being equal Manufacturer/Authorised Dealer/Supplier having full time Authorised Representative stationed in Guwahati shall be preferred.

6.3. **The following documentary evidence as proof of compliance to regulatory and other requirements (as applicable) shall be submitted by the Respondents (Submit photocopies signed by authorized signatory of the Bidder on each page)**

#### A. Statutory requirements

- Proof of incorporation/registration of the organization
- Income Tax registration (PAN)
- GST Registration
- Udyam Registration
- Start up registration
- NSIC/MSME registration
- Consents from Pollution Control Board



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8. BIS License
9. Any other requirements

**Note:**

- a) If valid certificates are not available, proof of application for renewal should be provided.
- b) Valid certificates should be furnished within (Seven) days of closing of the Tender.

**B. Experience requirements**

1. **Documentary evidence** of carrying out similar supply & commissioning during the previous 5 (Five) years period (Work order, certificate of satisfactory completion of work may be submitted).
2. Other conditions being equal, preference will be given to Respondents registered in Assam.

**7. How to apply**

7.1. The interested Manufacturer/Authorized Dealer/Supplier shall submit the Bids in the prescribed format along with supporting documents in and upload on <https://etenders.gov.in/eprocure/app>.

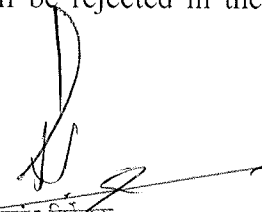
**7.2. Corrigenda, Addenda, Amendments to the Tender**

All Corrigenda, addenda, amendments, time extensions to the Tender, if any, will be hosted on the website of NEHDC (<https://nehdc.com/tender-and-notifications/>) and no separate notification shall be issued. Prospective Respondents against the Tender are requested to visit the website regularly to keep themselves updated.

7.3. Contact **Shri Bidyut Bikash Rajkonwar**, Deputy General Manager (Marketing), E-mail: [dgm@nehdc.com](mailto:dgm@nehdc.com), Mob No: 9435748073 for any query.

**8. Evaluation Method for Short-listing the Bidders:**

- 8.1. NEHDC will evaluate the Technical Bids for short-listing the Bidders and Financial Bids shall be opened only for the Technically Qualified Bidders. The Technical evaluation for the bid will be based on the criteria given in the next page.
- 8.2. Bid which does not meet the **Minimum eligibility condition** will be rejected in the Technical evaluation.

  
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**Criteria for Technical Evaluation of the Bidders**

Sr. No.	Parameters	Description of parameter	Score	Evaluation methodology
1.	Past experience	Experience of the Respondent in similar line of business	5	The bidder having experience of 3yearsormore will be awarded full marks & others will be assigned scores proportionately.
2.	Turnover from business	Financial credential in terms of turnover from similar line of business	10	<p>The bidders having average annual turnover of Rs 6,00,000/-with valid UDIN number during previous 3 Financial Year (2021-2022, 2022-2023 and 2023-2024) will be assigned full marks; others will be assigned proportionate scores.</p> <p>However, for the DPIIT-registered Startups subject to meeting of quality technical specifications, as per Office Memorandum No. F.20-2/2014-PPD(Pt.) of Department of Expenditure, and also as per Clause 1.10.4 of Goods Procurement Manual 2022 for Micro, Small and Medium Enterprises (MSMEs) average annual turnover criteria will be relaxed to Rs 3,00,000/- or above for (the last three financial years 2021-2022, 2022-2023 and 2023-2024) The bidder shall provide registration certificate under DPIIT for the Startups and Micro, Small and Medium Enterprises (MSMEs) must submit Udyam registration certificate).</p>

  
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3.	Track record	Experience of having successfully executed similar supply/works for the Government of Assam or Central Government	5	The bidders who have successfully executed Five or more similar supplies/works each of estimated cost or more during last 3 consecutive FY will be assigned full score, other bidders will be assigned proportionate scores.
4.	Third party recognition	Certification such as ISO 9001:2015 from accredited agency, ZED certification, winner of state/national level business performance awards etc.	4	Score 1 per recognition (Max. score 4)
5.	Ability to supply	Ability to supply all items under a package	1	If yes score shall be 1 else zero.
<b>Total Marks</b>			<b>25</b>	

## 9. Financial Bids

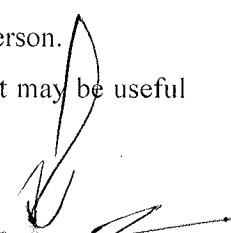
- 9.1. Financial bids shall be opened only for Technically qualified short-listed Respondents.
- 9.2. Financial Bid evaluation shall be based upon all inclusive total cost of individual packages. Final selection shall be on basis of L1.
- 9.3. The quoted price in the Financial Bid should be all inclusive lump sum price offered for each item including cost of the equipment, loading & unloading, freight, transit insurance, packing forwarding etc., charges for installation and commissioning with all men and material required for the same and charges for the quoted warranty period (if any). Rates and GST must be quoted separately.

## 10. Response formats

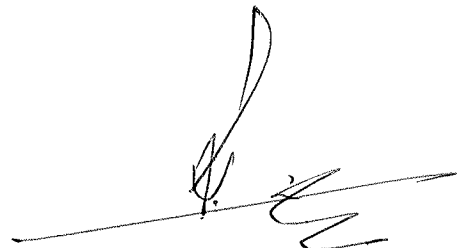
- 10.1. The Respondents shall submit the Bid documents as per Annexure I to VII along with supporting documentary evidences. Only online Bids will be accepted in pdf format.

## 11. Disclaimer

- a) The Tender Enquiry Document (TED) document is not an Agreement and is neither an Offer nor Invitation by the NEHHDC to the prospective Respondents or any other person.
- b) The purpose of this TED is to provide interested parties with information that may be useful to them in the formulation of their Proposals/Offeres pursuant to this TED.

  
 प्रबंध निदेशक  
 Managing Director  
 पूर्वोत्तर हस्तशिल्प और हथकरघा विकास निगम लिमिटेड  
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- c) Information provided in this TED document to the Respondents is on a wide range of matters, some of which depends upon the interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. NEHHDC accepts no responsibility for the accuracy or otherwise for any interpretation or opinion in the law expressed herein.
- d) NEHHDC also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any Respondent upon the statements contained in this TED document. NEHHDC may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this TED.
- e) The issue of the TED does not imply that NEHHDC is bound to select any Respondents for the supply/commissioning works. NEHHDC reserves the right to reject all or any of the proposals without assigning any reasons whatsoever.
- f) The Respondents shall bear all costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, uploading of documents, expenses associated with any demonstrations or presentations which may be required by NEHHDC or any other costs incurred in connection with or relating to its Proposal. All such costs and expenses will remain with the Respondents and NEHHDC shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by an Respondents in preparation or submission of the Proposal, regardless of the conduct or outcome of the selection Process.



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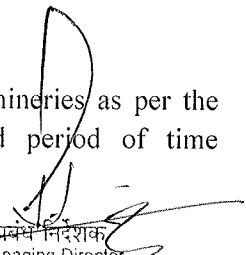
## 12. General Terms and Conditions

12.1. Interested Manufacturers/Authorised Dealers/Suppliers have to fulfill the following requirements and shall submit necessary documents as indicated below along with their application for pre-qualification for the aforesaid scope of work:

- a) Respondents shall submit Manufacturer's proof of registration/Manufacturer's Certification of appointment of Dealership (If applicable).
- b) Respondents shall submit Experience of supply, installation and commissioning of equipments of similar nature.
- c) The Manufacturer/Authorised Dealer/Supplier preferably should have full time Authorised Representative stationed at Guwahati.
- d) The Manufacturer/Authorised Dealer/Supplier must submit copies of valid PAN, GST Registration and other relevant licenses issued by appropriate Authority.
- e) The Manufacturer/Authorised Dealer/Supplier must be financially sound and shall submit their latest 6 (six) months Bank Account Statement in support of their financial credibility.
- f) The delivery of the items and commissioning shall be at **Eri Silk Spinning Mill at Integrated Textile Park, Kharuajan, Mushalpur, Baksa, Bodoland Territorial Region (BTR), Assam PIN 781343.**
- g) *Management of NEHHDC may decide to carry out Pre-delivery Inspection of equipment/machinery. Any such decision shall be communicated to the supplier and the supplier shall provide all the necessary facilities to carry out the inspection by authorized representative(s) of NEHHDC. Cost of inspection shall be borne by NEHHDC.*
- h) All items shall be verified at site for quality and quantity by designated representative(s) of NEHHDC prior to installation and commissioning.
- i) The Manufacturer/Authorised Dealer/Supplier shall submit post commissioning Test Report duly certified by the User (As applicable).
- j) Wherever applicable the products shall conform to relevant BIS Standards/possess BIS License.
- k) *The supplier shall identify the Country of Origin in case of imported items and shall not supply items imported from any country not permitted by the latest circulars of the Government of India.*

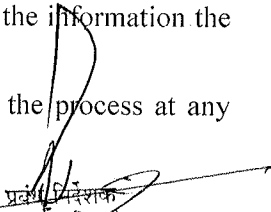
## 13. Penalty

100 % forfeiture of Performance Security amount if fail to supply the machineries as per the specification, successful installation and commissioning within stipulated period of time mentioned in the RFP.

  
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## 14. Other terms and conditions

- a) The TED document shall be submitted in English language only.
- b) The Manufacturer/Authorised Dealer/Suppliers shall submit documentary evidence in support of facts/claims submitted/made in response to the TED. Each page of the documents submitted (Uploaded) shall be signed and stamped by competent authority of the Manufacturer/Authorised Dealer/Supplier.
- c) The Respondents would be responsible for all its expenses, costs and risks incurred towards preparation of the TED document, attending any pre-bid/bid meeting(s) and visiting the **Spinning Mill** site or any other location in connection therewith. NEHHDC shall, in no case, be responsible or liable for any such costs whatsoever, regardless of the outcome of the TED process.
- d) **Open responses received through e-mail/FAX or any other media shall not be considered.**
- e) **Payment terms** shall be:
  - (a) The selected agency will have to submit, within Seven (7) days of issuance of LoI/ Purchase Order, **10%** of the value of the contract as **Performance Security** in the form of Performance Bank Guarantee from any commercial/nationalized/scheduled bank which will be valid till the end of 2 months (sixty days) from the date of expiry of contract period ( including warrantee period) (b) **30%** of contract value **Mobilization Advance** after receiving the **Performance Security** (Signing of contract) (c) 60% of contract value on submission of proof of despatch (d) **10%** balance after completion of the AMC/Warranty/Guarantee period or after 90 days of commissioning of equipments. If during the 90 days period any operational problem/difficulties occur the supplier shall respond without delay to solve the problem/difficulty. Failure to do so may lead to forfeiting the amount.
- f) The 10% of the Contract value retained for AMC/Warranty/Guarantee period shall be returned in full without any interest accrued upon and after deduction, if any due to deficiency in supply after 60 days of completion of the AMC/Warranty/Guarantee period.
- g) The successful Manufacturer/Authorised Dealer/Suppliers shall enter into an agreement with NEHHDC for post delivery services of the equipment wherever applicable.
- h) This TED document is not an Agreement or Offer. The purpose of this TED document is to provide the intended Manufacturers/Authorised Dealers/Suppliers with information to assist the formulation of their proposals. The TED does not claim to contain all the information the Bidders might require
- i) NEHHDC reserves the Rights to accept or reject any/all Bids or cancel the process at any time without any liability and assigning any reasons thereof.

  
Managing Director  
पूर्वोत्तर हस्तशिल्प और हथकरघा विकास निगम लिमिटेड  
North Eastern Handicrafts & Handlooms  
Development Corporation Ltd.  
(भारत सरकार का उद्यम)  
(A Govt. of India Enterprise)  
डोनर मंत्रालय, भारत सरकार के अधीन  
Under the Ministry of DoNER, Government of India

North Eastern Handicrafts & Handlooms  
Development Corporation Ltd  
(Ministry of DoNER, Govt. of India)  
Garchuk, Pamohi Road, Guwahati – 781035,  
Assam

Tender enquiry document for supply of machinery  
for **Eri Silk Spinning Mill** at Integrated Textile  
Park, Kharuajan, Mushalpur, Baksa, Bodoland  
Territorial Region (BTR), Assam

**EMD: Rs 30,000/- (Rupees thirty thousand only)** may be paid through either (a) Demand Draft of any Scheduled Payable at Guwahati or (b) Net Banking or NEFT/RTGS (Name: AC&P Department ,Northeastern Handicrafts and Handlooms Development Corporation Limited; Account No.: 50100500765215; Bank: HDFC Bank; Branch: Maligaon; IFSC: HDFC0002282; Account type: Current). Proof of payment must be uploaded along with the Technical Bid. Performance security may be in the form of Bank Guarantee.



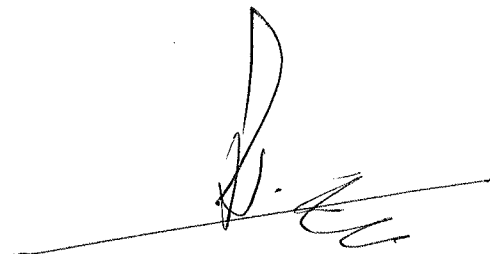
प्रबंध निर्देशक  
Managing Director  
पूर्वात्तर हस्तशिल्प और हथकरघा विकास निगम लिमिटेड  
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**ANNEXURE-I**

**CHECKLIST FOR COMPULSORY DOCUMENTS TO BE SUBMITTED BY BIDDER**

Sr.No	Title	Yes/No	Page No.
	Technical Bid		
1.	Certificate of incorporation/Firm Registration/Valid Trade License		
2.	PAN Card of the Company/Firm/Proprietor		
3.	GST Registration certificate		
4.	IT Return for last three years		
5.	Solvency Certificate from a Chartered Accountant		
6.	Purchase Order copies in the bidder's name for having supplied the quoted items to any reputed organizations during previous three years		
7.	Any other document relevant to the Tender		
8.	Annexure I to VII		

**Name, signature & Address of the Bidder with Stamp**



प्रबंध निदेशक  
Managing Director

पूर्वात्तर हस्तशिल्प और हथकरघा विकास निगम लिमिटेड  
North Eastern Handicrafts & Handlooms  
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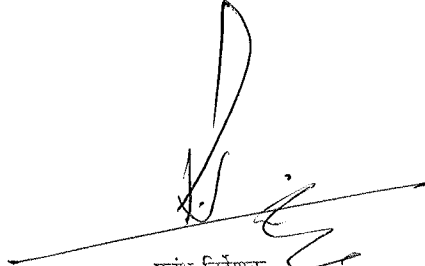
**ANNEXURE-II**

**UNDERTAKING**

**(To be submitted on Rs.100/- non-judicial e stamp paper)**

1. I/we the undersigned certify that I/we have gone through the Terms & Conditions mentioned in the Tender document and undertake to comply with them. The rates quoted by me/us are valid and binding on me/us for acceptance for the period of 6 (Six) months from date of opening of tender.
2. It is certified that rate quoted by me are the **lowest quoted** for any similar Government assisted organizations /schemes in India.
3. I/we undertake that I/we will be in position to provide AMC, Spare Parts, and Consumables for 3 (Three) years after completion of guarantee/warranty period for equipment where AMC is applicable. I/we also undertake to keep the equipment in running order throughout the year under warranty/guarantee/AMC. In case of any equipment under warranty/guarantee/AMC goes out of order, the fault will be attended within 24 hours of lodging of the complaint. I/we shall ensure that the equipment will be set right within shortest possible time.
4. There is no vigilance/CBI case or criminal court case(s) pending against my/our firm.
5. On Inspection if any article is found not as per supply order and specifications, it shall be replaced by me/us in time as asked for, at my /our own expenses.
6. I/we hereby undertake to supply the items as per specifications and directions given in supply order within the stipulated period.
7. I/we undertake to provide guarantee/warranty as mentioned in specifications from the date of satisfactory inspection and commissioning.
8. I/we abide by the condition that the appropriate authority of NEHHDC reserves the right to accept or reject any or all the Tenders without assigning any reasons(s) thereof.

**Name, signature & Address of the Bidder with Stamp**



प्रबंध निर्देशक  
Managing Director

पूर्वोत्तर हस्तशिल्प और हथकरघा विकास निगम लिमिटेड  
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दोसरा पंचालय भारत सरकार के अधीन



<p>North Eastern Handicrafts &amp; Handlooms Development Corporation Ltd (Ministry of DoNER, Govt. of India) Garchuk, Pamohi Road, Guwahati – 781035, Assam</p>	<p>Tender enquiry document for supply of machinery for <b>Eri Silk Spinning Mill</b> at Integrated Textile Park, Kharuajan, Mushalpur, Baksa, Bodoland Territorial Region (BTR), Assam</p>
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**ANNEXURE – III**

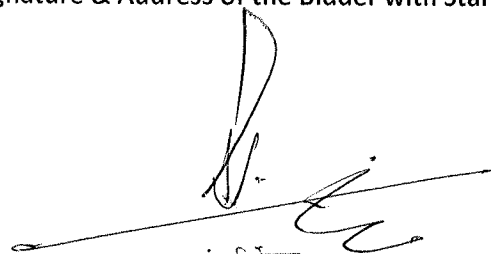
**INSTRUCTIONS FOR ONLINE BID SUBMISSION**

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal. More information useful for submitting online bids on the CPP Portal may be obtained at: <https://etenders.gov.in/eprocure/app>.

**REGISTRATION**

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://etenders.gov.in/eprocure/app>) by clicking on the link “Online bidder Enrollment” on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID/password and the password of the DSC/e- Token.

**Name, signature & Address of the Bidder with Stamp**



प्रबंध निदेशक  
Managing Director

पूर्वाञ्चल हस्तशिल्प और हथकरघा विकास निगम लिमिटेड  
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<p>North Eastern Handicrafts &amp; Handlooms Development Corporation Ltd (Ministry of DoNER, Govt. of India) Garchuk, Pamohi Road, Guwahati – 781035, Assam</p>	<p>Tender enquiry document for supply of machinery for <b>Eri Silk Spinning Mill</b> at Integrated Textile Park, Kharuajan, Mushalpur, Baksa, Bodoland Territorial Region (BTR), Assam</p>
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**ANNEXURE – IV**

**TENDER TERMS AND CONDITIONS**

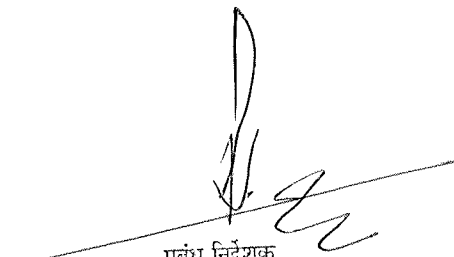
- a. Tenders will be opened (online) in the Office of Northeastern Handicrafts and Handlooms Development Corporation (NEHHDC) Guwahati on the stipulated date and time.
- b. The Technical Bid shall not include the price of the items. Any Technical Bid quoting the price shall be rejected.
- c. The quoted price in the Financial Bid should be all inclusive lump sum price offered for each item including cost of the equipment, loading and unloading, freight, transit insurance, packing forwarding etc., charges for installation and commissioning with all men and material required for the same and charges for the quoted warranty period (if any). Rates and GST must be quoted separately.
- d. The rates quoted should be **F.O.R** Eri Silk Spinning Mill at Integrated Textile Park, Kharuajan, Mushalpur, Baksa, Bodoland Territorial Region (BTR), Assam. No other charges in addition will be payable on any account over and above the lump sum price quoted in the price bid. The rates quoted in ambiguous terms such as 'Freight on actual basis 'or 'Taxes as applicable extra' or 'Packing forwarding extra' will render the bid liable for rejection.
- e. Only Technical bid (un-priced bid) will be opened first on the date mentioned. The price bid of the Technical qualified Bidders only will be considered for evaluation.
- f. For imported goods, the price quoted shall not be higher than the lowest price charged by the Bidder for the goods of the same nature, class or description to a purchaser, domestic or foreign or to any organization or department of Government of India.
- g. If it is found at any stage that the goods as stated have been supplied at a lower price, then that price, with due allowance for elapsed time will be applicable to the present case and the difference in cost would be refunded by the supplier to the purchaser, if the contract has already been concluded.
- h. The Bidder shall quote only in Indian Rupees.
- i. Successful bidders shall not be entitled to any rate revision of price for any reason except that allowed by the Government of India.
- j. The rates quoted should be valid for one year from the date of approval of the Tender and

<p>North Eastern Handicrafts &amp; Handlooms Development Corporation Ltd (Ministry of DoNER, Govt. of India) Garchuk, Pamohi Road, Guwahati – 781035, Assam</p>	<p>Tender enquiry document for supply of machinery for <b>Eri Silk Spinning Mill</b> at Integrated Textile Park, Kharuajan, Mushalpur, Baksa, Bodoland Territorial Region (BTR), Assam</p>
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the quantity mentioned is on the basis of present requirements which are to be supplied within the period mentioned in the tender.

- k. Wherever applicable, the equipment should be **Guaranteed/Warranted (Comprehensive)** for a minimum period of **1 (One)** year from the date of satisfactory commissioning and inspection.
- l. The successful bidder shall furnish **Performance Security Deposit @10%** of the value of the contract.
- m. Appropriate authority of NEHHDC will be at liberty to terminate the tender proceedings without assigning any reasons thereof. The bidder will not be entitled for any compensation whatsoever in respect of such termination.
- n. The successful bidder should strictly adhere to the mentioned delivery schedule. Supply, installation and commissioning should be done within the prescribed period on the supply order.
- o. Bidder selection will be made on the basis of total cost (Technically qualified bids) mentioned in the price bid column.

**Name, signature & Address of the Bidder with Stamp**

  
 प्रबंध निदेशक  
 Managing Director  
 पूर्वोत्तर हस्तशिल्प और हथकरघा विकास निगम लिमिटेड  
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**ANNEXURE-V**

**COMPANYPROFILE**

1. Name of the firm:
2. Full Address:
3. E-mail Id:
4. Telephone/Mobile No.:
5. Fax No.:
6. Name & address of your Bankers:  
Stating the name in which the  
Account stands  
(Please give Account details)
7. Any other information which you consider necessary to furnish:

Date:

**Name, signature of the Bidder with Stamp**



प्रबंध निर्देशक  
Managing Director  
पूर्वोत्तर हस्तशिल्प और हथकरघा विकास निगम लिमिटेड  
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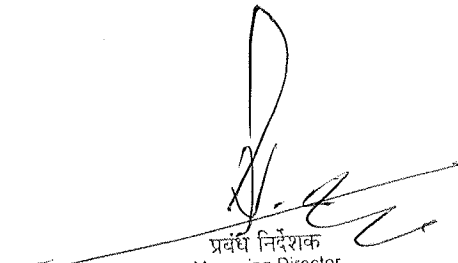
**ANNEXURE-VI**

**WARRANTY CERTIFICATE FOR THE SUPPLY OF EQUIPMENT**

I/we do hereby undertake to provide warranty for the equipment for a period of **1 (one)** year from the date of satisfactory installation of the said equipment in the NEHHDC Eri Silk Spinning Mill at Integrated Textile Park, Kharuajan, Mushalpur, Baksa, Bodoland Territorial Region (BTR), Assam.

Date:

**Name, signature & Address of the Bidder with Stamp**

  
प्रबंध निदेशक  
Managing Director  
पूर्वोत्तर हस्तशिल्प और हथकरघा विकास निगम लिमिटेड  
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Assam

Tender enquiry document for supply of machinery  
for **Eri Silk Spinning Mill** at Integrated Textile  
Park, Kharuajan, Mushalpur, Baksa, Bodoland  
Territorial Region (BTR), Assam

**ANNEXURE-VII**

**(LETTERHEAD)**

**SELF-DECLARATION – NO BLACKLISTING**

Date:

To,

The Managing Director  
NEHHDC

Dear Sir,

In response to the Tender Document for Supply/installation and commissioning of machinery at NEHHDC Eri Silk Spinning Mill at Integrated Textile Park, Kharuajan, Mushalpur, Baksa, Bodoland Territorial Region (BTR), Assam, I/we hereby declare that presently our Company/Firm \_\_\_\_\_ is having unblemished record and had never been declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/ Central Government/ PSU/Autonomous Body during the previous 5 (Five) years.

I/we further declare that presently our Company/Firm \_\_\_\_\_ is not blacklisted/debarred and not declared ineligible for reasons other than corrupt & fraudulent practices by any State/ Central Government/ PSU/ Autonomous Body on the date of Bid Submission.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Yours faithfully,

Signature of Authorized Signatory and Seal of the Company/Firm

Place:

Date:



प्रबंध निर्देशक  
Managing Director  
पूर्वाञ्चल हस्तशिल्प और हथकरघा विकास निगम लिमिटेड  
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