

Minutes of Pre-Bid Meeting

Subject: REQUEST FOR EXPRESSION OF INTEREST (EOI)

**FOR VENDOR EMPANELMENT FOR SUPPLYING ERI COCOON AT ERI SPINNING PLANT,
MUSHALPUR, BAKSA (BTC)**

Tender ID: 2025_NEHHD_259784_1

Tender Ref. No: NEHHDC/CO/ERI SPINNING PLANT/2025-2026/184/6818

Date: 29.12.2025

Time: 02:30 PM to 04:00 PM

Venue: NEHHDC, Garchuk, Guwahati

Details of Bidders' Representatives attended the pre-bid meeting: NIL

Name of NEHHDC officers/officials:

Sl. No.	Name of the Officials	Designation
1	Shri. Gyanendra Dwivedi	Sr. Manager (Marketing & Operations)
2	Shri. Nibir Barman	Manager Sr. Grade (Admin & Procurement)
3	Shri. Dharendra Nath Thakuria	Manager Sr. Grade (ESP Baksa)
4	Shri. Bipul Mahanta	Dy. Manager (ESP Baksa)
5	Shri. Luit Rajbongshi	Asst. Manager (Admin & Procurement)
6	Shri. Nayan Kamal Kalita	Asst. Manager Sr. Grade (Admin & Procurement)

Summary:

With reference to the Minutes of the Pre-Bid Meeting held on 29.12.2025 in connection with the Request for Expression of Interest (EOI) for Vendor Empanelment for Supplying Eri Cocoon at Eri Spinning Plant, Mushalpur, Baksa (BTC), it is recorded that no prospective bidders participated in the Pre-Bid Meeting held at the scheduled date, time, and venue. Consequently, no queries, clarifications, or representations were raised or received from any bidder with regard to the said EOI during the Pre-Bid stage. Accordingly, there were no issues requiring deliberation or clarification by the officials present in the meeting.

Officials of NEHHDC:

- Shri. Gyanendra Dwivedi, Sr. Manager (Marketing & Operations)
- Shri. Dharendra Nath Thakuria Manager Sr. Grade (ESP Baksa)
- Shri. Nibir Barman, Manager Sr. Grade (Admin & Procurement)
- Shri. Bipul Mahanta, Dy. Manager (ESP Baksa)
- Shri. Luit Rajbongshi, Asst. Manager (Admin & Procurement)
- Shri. Nayan Kamal Kalita, Asst. Manager Sr. Grade (Admin & Procurement)