

Minutes of Pre-Bid Meeting

Subject: "REQUEST FOR EXPRESSION OF INTEREST" (EOI) for empanelment of CBOs/MSMEs/Societies/Enterprises for assisting NEHHDC in activities of Identification of Artisans & Clusters, Capacity Building, DPR Preparation, Market Linkages, Design Intervention, Business Development and Social Auditing under North Eastern Handicrafts and Handlooms Development Corporation Limited (NEHHDC)"

EOI Ref. No: NEHHDC/CO/SKILLS/CEP/2025-26/209/6850

Date: 12.01.2026

Time: 02:30 PM

Venue: NEHHDC, Garchuk, Guwahati

The following Bidders' Representatives attended the pre-bid meeting:

Sl. No.	Representative Name	Name of Prospective Bidders/Firm
1	Mr. Pushesh Atria	Arya Yuva Kendra, Trupura
2	Mr. Philip Chadi	Jan Kalyankari Yojana Prachar Prasar Abhiyan Nagaland
3	Mr. Anurag Singh	Ernst & Young LLP, New Delhi
4	Mr. Mayur Chopade	PricewaterhouseCoopers Pvt. Ltd.
5	Mr. Yithule Krichena	Ernst & Young, Nagaland
6	Mr. Debasish Kalindi	Mahaboudh Jan Swasthya Evem Sarvangin Vikas Kendra
7	Mr. Abhimanyu Bizelwan	PricewaterhouseCoopers Pvt. Ltd., Gurugram
8	Mr. Subodh Roy	karimganj district rural development forum, Karimganj, assam
9	Mr. Saksham Pal	Ernst & Young
10	Miss. Sonali Gogoi	Assam Professional Academy Society, Guwahati, Assam

Name of NEHHDC officers/officials:

Sl. No.	Name of the Officials	Designation
1	Shri. Nibir Barman	Manager Sr. Grade (Admin & Procurement)
2	Shri. Neeraj Kumar	Manager Sr. Grade (DoSD)
3	Smt. Dolly Gogoi	Manager Jr. Grade (HR)
4	Shri. Sushanta Chakrabarty	Dy. Manager (DoSD)
5	Shri. Amarjyoti Dutta	FO
6	Shri. Nayan Kamal Kalita	Asst. Manager Sr. Grade (Admin & Procurement)

Discussions and Clarifications:

Sl. No.	Prospective Bidder Name	EOI Document Reference(s) (Section & Page Number(s))	Content of EOI requiring Clarification (s)	Points of clarification	Clarification
1	Mr. Pushesh Atria (Arya Yuva Kendra, Trupura)	Page 11: Point No. 'H' of the EOI.	SHGs, DPIIT registered Start ups, and MSMEs having UDYAM registration are exempted from	Whether MSME exemption given?	It is clarified that MSMEs possessing a valid UDYAM Registration are exempted from payment of the EOI

			the EOI document fees.		document fee, as stipulated under Point 'H' at Page 11 of the EOI document.
2	Mr. Anurag Singh (Ernst & Young LLP, New Delhi)	-Additional-	-Additional-	After the Empanelment, what will be the process for the Allocation of Work?	It is clarified that allocation of work shall be undertaken as per the requirements of North Eastern Handicrafts and Handlooms Development Corporation Limited (NEHHDC) and shall be communicated separately to the empanelled entities through official communication, as and when required.
3	Mr. Mayur Chopade (PricewaterhouseCoopers Pvt. Ltd.)	-Additional-	-Additional-	What is the Timeline for receiving the Pre-Bid Queries?	Clarifications were provided that the timeline for receiving the Pre-Bid Queries is 12:00 PM by 13.01.2026.
4	Mr. Mayur Chopade (PricewaterhouseCoopers Pvt. Ltd.)	Page 4: Point No. 6 of the EOI.	Last Date and Time for Receiving of EOI.	Request for extension of the last date for submission of EOI documents..	It is clarified that the last date and time for submission of EOI documents shall remain unchanged and will be 23.01.2026 at 05:00 PM, as mentioned in the EOI document.
5	Mr. Mayur Chopade (PricewaterhouseCoopers Pvt. Ltd.)	Page 11: Point - 'H' of the EOI document.	EOI document can be downloaded from the https://www.nehhdc.com and a non-refundable fee of Rs. 5,000/- (Rupees Five	Whether EOI document fee can be submitted through NEFT/RTGS?	It is clarified that the EOI document fee shall be submitted only in the form of Demand Draft / Pay Order, as specified in the EOI document. No other mode of payment is permitted.

			Thousand only) payable in the form of Demand Draft / Pay Order in favour of Managing Director, NEHHDC, Guwahati.		
6	Mr. Debasish Kalindi (Mahaboudh Jan Swasthya Evem Sarvangin Vikas Kendra)	Page 10: Point 3	The bidder must have been working in the field of Handloom and Handicraft in NER for at least two (02) years.(Document ary evidence justifying the same must be furnished)	Whether empanelment with KVIC and presence in NER would be considered in lieu of two years' experience.	It is clarified that bidders must furnish supporting documentary evidence substantiating their presence and work experience in the North Eastern Region (NER) along with the EOI document, in accordance with the eligibility criteria.
7	Mr. Yithule Krichena (Ernst & Young, Nagaland)	Page 10: Point 3	The bidder must have been working in the field of Handloom and Handicraft in NER for at least two (02) years.(Document ary evidence justifying the same must be furnished)	Whether experience in NER on a non-continuous (pocket-based) basis would be acceptable.	It is clarified that bidders are required to submit supporting documentary evidence demonstrating their working presence in the North Eastern Region (NER), along with the EOI document, for evaluation as per EOI conditions.

Summary

The pre-bid meeting was conducted successfully with participation from the prospective bidders. The Pre-Bid Meeting for the Request for Expression of Interest (EOI) for Empanelment of CBOs/MSMEs/Societies/Enterprises for assisting North Eastern Handicrafts and Handlooms Development Corporation Limited (NEHHDC) in various developmental and capacity-building activities was held on 12.01.2026 at NEHHDC, Garchuk, Guwahati.

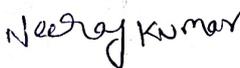
Representatives from prospective bidder organizations participated in the meeting and sought clarifications on eligibility criteria, exemption of EOI document fee for MSMEs, experience requirements in the North Eastern Region (NER), mode of payment of EOI

document fee, timeline for submission of pre-bid queries, last date for submission of EOI documents, and the post-empanelment process for allocation of work.

Clarifications were provided on all queries in accordance with the provisions of the EOI document. It was clarified that MSMEs possessing valid UDYAM registration are exempted from payment of the EOI document fee, the last date for submission of EOI documents shall remain unchanged, and the EOI document fee shall be submitted only through Demand Draft/Pay Order. It was further clarified that bidders are required to submit supporting documentary evidence for experience and presence in the NER, and that allocation of work post-empanelment shall be undertaken as per the requirements of NEHDC and communicated through official channels.

The meeting concluded with the assurance that the clarifications form an integral part of the EOI process and are intended to facilitate fair participation by all prospective bidders.

Officials of NEHDC:

- Shri. Nibir Barman, Manager Sr. Grade (Admin & Procurement) 
- Shri. Neeraj Kumar, Manager Sr. Grade (DoSD) 
- Smt. Dolly Gogoi, Manager Jr. Grade (HR)
- Shri. Sushanta Chakrabarty, Dy. Manager (DoSD) 
- Shri. Amarjyoti Dutta, FO
- Shri. Nayan Kamal Kalita, Asst. Manager Sr. Grade (Admin & Procurement) 