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NEHDC

पूर्वोत्तर हस्तशिल्प एवं हस्तकरघा विकास निगम लिमिटेड  
(भारत सरकार का उद्यम)

North Eastern Handicrafts and Handlooms Development Corporation Limited  
(A Government of India Enterprise)

GSTIN: 18AABCN3014D1Z1



File NO: HHDC/CO/MKTG/GI/APPLICATION/2024 /4520

Date: 28.05.2025

**PRE BID SUMMARY**

With reference to Request for Proposal (RFP) enquiry for selection of "Selection and Appointment of Consultancy Firm for filing of Geographical Indication (GI) applications for North Eastern Handloom and Handicraft products vide no. HHDC/CO/Mktg/GI/Application/2023/4507 , a pre bid meeting was held at the conference hall of NEHHDC, Garchuk campus on 27.05.2025 at 11:30 am. Following officers/officials of NEHHDC were present in the Pre-bid meeting.

NEHHDC Officer's/Official's:

Sl No.	Name of the	Designation
01	Ms Roushan Rahman	DGM (F&A)
02	Mr Gyanendra Dwivedi	Sr. Manager (Marketing)
03	Mr Nibir Barman	Manager Sr. Grade ( Admin & Proc)
04	Mr Rituparna Kalita	Company Secretary
05	Ms Monmayuri Saikia	Sr. Executive ( Business Development)
06	Mr Luit Rajbongshi	Asst Manager (Admin & Proc)
07	Dr Manashree Saikia	Subject Matter Specialist (R & D)

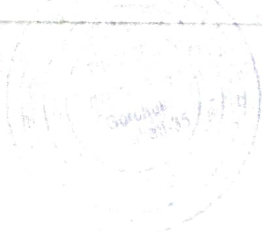
Parties/Bidders:

Sl No.	Name	Name of the organization
01	Dr Rajani Kant	Human Welfare
02	Mr Lalit Ambasthe	Patent Wire
03	Mr Sandeep Kaushik	RIPA

The following queries were raised by the parties/bidders who have participated in the pre bid meeting:

Sl No	Clause No. in the tender document	Queries	Clarification
01	Clause 07	Whether the EMD money will be exempted for bidders registered under MSME and Not for profit Organization	In accordance with Rule 170 of GFR 2017, Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or are registered with the Central Purchase Organisation or the concerned Ministry or Department or Startups as

			<p>recognized by Department for Promotion of Industry and Internal Trade (DPIIT) are exempted from depositing EMD amount.</p> <p>Bidders need to submit valid supporting documents along with the tender in this regard. For Non-exempted bidders EMD is revised to Rs.50,000.00 (Rupees Fifty Thousand only).</p>
02	Clause 08	Whether the Security deposit money will be exempted for bidders registered for "Not for Profit Organizations"	<p>There is no provision presently for exemption of security deposit for "Not for Profit Organisations"</p> <p>However, since the work of GI filing for verified products is to be carried out in "Phase Manner", therefore the security deposit will be 5% the value of the work order issued to the L1 bidder.</p>
03	Clause 05 (i) and Clause under the sub-head "Eligibility Criteria of the participating bidders"- "The Bidder shall be a legally registered Consultancy firm/Company/LLP/Society/ Partnership firm in India."	Whether firms/company/partnership firm Company/LLP/Society etc other than NGO/Not for Profit Organization/Co-operative Society can participate in the said tender	Yes, firms/company/partnership firm Company/LLP/Society etc other than NGO/Not for Profit Organization/Co-operative Society can participate in the said tender
04	Clause under the sub-head "Eligibility Criteria of the participating bidders" - The bidder must have filed successfully a minimum of three (03) GI applications, out of which a minimum of two (02) must be for handloom/handicraft products.	Whether there is any provision of relaxation in terms of project experience of minimum filing of (02) successful GI applications other than handloom/handicraft products.	No relaxation in terms of project experience.
05	Clause under the sub-head "Eligibility Criteria of the participating bidders"- "The bidder must have	Whether there will be some relaxation in the requisite turnover as mentioned in the RFQ for MSME organisations.	As per Rule 173 of GFR 2017, The condition of prior turnover and prior experience may be relaxed for Startups (as defined by Department of Industrial Policy





	a minimum average annual turnover of at least Rupees Eighty Seven (87) lakhs only during the last three financial years, i.e. for the year ending March 31, 2021-22, 2022-23, and 2023-24, as per audited financial statements."		<p>and Promotion) subject to meeting of quality &amp; technical specifications and ). In exercise of Para 16 of Public Procurement Policy for Micro and Small Enterprises Order 2012, it is clarified that all Central Ministries/Departments/ Central Public Sector Undertakings may relax condition of prior turnover and prior experience with respect to Micro and Small Enterprises in all public procurements subject to meeting of quality and technical specifications. In this Regard, 30% relaxation on the total turnover for MSMEs and Startups will be given for participation in the Tender.</p> <p>The minimum average Turnover during the last three financial years, i.e, FY 2021-22, 2022-23, &amp; 2023-24 for participating bidders is revised to Rs. 50 Lakhs from Rs. 87 Lakhs.</p>
06	*****	What will be the payment terms of the work that will be awarded through the RFQ	Payment terms of the work will be issued with the work order to L1.
07	*****	Whether the travel cost of the officials will be borne by NEHHDC or the consultancy firm that will be selected as L1 bidder through this RFQ.	The travel cost, of the officials, if any will not be borne by NEHHDC. The consultancy firm that will be selected as L1 bidder through this RFQ will have to arrange the same on their own.



**Shri. Mara Koch, IES**

**Managing Director**

**NEHHDC Ltd.**